



FAMILY SPIRIT COST SHEET

In our experience evaluating and disseminating Family Spirit, we have learned that the power of the program lies in the training and capacity-building of the staff and supervisors to effectively deliver Family Spirit. It is a unique curriculum and home visiting model that cannot be self-taught, and we therefore cannot disseminate the curricular sets without providing thorough training, implementation support, and technical assistance.

The tables below list the costs for Family Spirit affiliation, training, curriculum materials, and tailored implementation support and technical assistance. The first table indicates costs for new affiliate sites; the second table indicates costs for existing affiliate sites.

COSTS FOR NEW AFFILIATES

Item	Description	Cost
Family Spirit Affiliation Fee	<p>This fee confirms a site's participation for one year in the Family Spirit affiliate network, and includes the following resources to support program implementation:</p> <ol style="list-style-type: none"> 1) Access to all Family Spirit program resources, including curriculum, training and technical assistance materials, and implementation support. 2) Membership to the web-based portal called FS Connect. 3) Professional development and skill building opportunities through webinars and communication across affiliate sites. 4) Access to the electronic implementation support platform (Care4) which allows for centralized affiliate reporting and use of all standard Family Spirit outcome and evaluation measures if appropriate. Initial Care4 training is provided for all certified Family Spirit team members, plus up to 2 additional training sessions and up to 10 hours of customized Care4 FS technical support, including Care4 affiliate group set-up. 	\$10,000 first year, per affiliate
Family Spirit Curriculum and Training Fee	<p>Training in Three Phases</p> <ol style="list-style-type: none"> 1) <u>Pre-training</u>: Each trainee receives one Family Spirit curricular set*, including lessons, lesson plans, reference manual and bibliography, and a sample participant workbook. Trainees complete up to 30 hours of pre-training work on-demand (independent study) including virtual orientation to the Family Spirit Program and training process, and the completion of web-based curriculum knowledge assessments. The pre-training period also includes orientation to Family Spirit program forms and data collection measures that are available for affiliate sites to use. 2) <u>Core training</u>: The core training is conducted either in-person or virtually via Zoom to provide in-depth training on the Family Spirit model and curriculum content and delivery. If conducted in-person, the core training is completed across 3.5 days. If conducted virtually, the core training is completed across 2 weeks (32 hours total) and includes both live and on-demand (independent study) sessions. Upon demonstrating competency of lesson content and ability to effectively deliver the curriculum, each trainee will receive certification from Johns Hopkins Center for American Indian Health. 	\$3,000 per Health Educator trainee

	<p>3) Post-training and Implementation Support: Family Spirit trainers will facilitate monthly implementation planning and support meetings for 6 months after the conclusion of the core training. Thereafter, quarterly follow up meetings will be conducted review the submitted Quarterly Affiliate Reports. An additional 4 hours of technical assistance is available annually.</p> <p><i>*Additional curricular sets and materials may be purchased as needed. Please contact us for a separate curriculum cost sheet.</i></p>	
	<p>Advanced Training for Supervisors: In addition to the training and curriculum materials described above that each Health Educator and Supervisor receives, Supervisors receive additional training on topics such as: 1) using the Quality Assurance Form to monitor and support Health Educators; 2) community networking to integrate Family Spirit within community resources; 3) implementation management (e.g. policies and procedures tips, recruiting and supporting successful Health Educators, etc.); 4) supervisory skills and personnel management.</p>	\$4,000 per supervisor <i>(at least 1 supervisor required for every 10 Health Educators)</i>
	<p>Observation Fee: Observers are welcome to sit in on a training. We require observers to pay a fee that covers the cost of materials, administrative overhead, and additional planning as required.</p>	\$300 per observer
	<p>Service Fee: <i>(applicable if a Health Educator is attending an in-person multiple-site or regional training)</i> The service fee covers costs associated with training logistics (e.g. material preparation, conference room reservations, equipment rental, and snacks).</p>	\$400 per trainee
Additional Costs	<p>Travel costs for Family Spirit trainers and/or trainees are dependent upon location of the training. Travel costs for Family Spirit trainers will be included in the affiliate's contract and/or invoice as an additional cost if the training is at the affiliate's home site. If the affiliate chooses to come to a regional training that Family Spirit hosts for multiple affiliate sites, trainer travel costs will not be included but a Service Fee may be incurred. See Service Fee line item above for details.</p> <p>Additional consultation and technical assistance are available on topics such as evaluation design, data management and analysis, customization of Care4 for specific site needs, and quality assurance.</p>	Dependent on Affiliate

COSTS FOR EXISTING AFFILIATES

Item	Description	Cost
Family Spirit Annual Affiliation Renewal Fee (Required)	<p>This fee renews a site's participation in the Family Spirit affiliate network, and includes the following resources to support program implementation:</p> <ol style="list-style-type: none"> 1) Access to all Family Spirit program resources, including curriculum, training and technical assistance materials, and implementation support. 2) Membership to the web-based portal called FS Connect. 3) Professional development and skill building opportunities through webinars and communication across affiliate sites. 4) Access to the electronic implementation support platform (Care4) which allows for centralized affiliate reporting and use of all standard Family Spirit outcome and evaluation measures if appropriate. Initial Care4 training is provided for all certified Family Spirit team members, plus up to 2 additional training sessions and up to 10 hours of customized Care4 FS technical 	\$3,000 annually, per affiliate, beginning 1 year after the Core Training is completed

	support, including Care4 affiliate group set-up. 5) Ongoing post-training communication on a quarterly basis to provide implementation support, and up to four (4) hours of additional technical annually.	
Family Spirit Training Fee for Existing Affiliates (Optional, as needed)	New Trainee Training: <i>(only available for sites that have completed the initial training)</i> This training would be needed when new Health Educators are hired at an affiliate site. The new Health Educator is welcome to join a scheduled training with other affiliate sites. This training fee does not include a curricular set. Please note a Service Fee may apply for in-person trainings (see above).	\$1,800 per trainee
	Refresher Training: <i>(only available for Health Educators who are certified)</i> This training would be needed if a Health Educator requires or requests follow-up training. The Health Educator is welcome to join a scheduled training for other affiliate sites. The training fee for this offering does not include a curricular set. Please note a Service Fee may apply for in-person trainings (see above).	\$1,300 per trainee
Family Spirit Technical Assistance Site Visit Fee for Existing Affiliates (Optional, as needed)	Virtual Site Visit, with Tailored Technical Assistance and Implementation Support This site visit may be 4-8 hours in duration, depending on site needs. Affiliate sites work with the Family Spirit trainer(s) in advance of the visit to guide the agenda and content.	\$2,500 per affiliate
	In-person Site Visit, with Tailored Technical Assistance and Implementation Support This site visit is typically two full days. Affiliate sites work with Family Spirit trainers in advance of the visit to guide the agenda and content.	\$6,500 per affiliate