Meeting Agenda

1. Brief introductions of SA officers
2. Brief orientation of SA
3. Important (supplementary) information
4. Committee updates
5. Open discussion (time permitting)
Mission and Constitution/Bylaws

Represent, Preserve, AND Promote the interests of all students at the School.

Relevant SA documents:
- Constitution
- Bylaws
SA Leadership

Comprises ~2% of school’s students (>2,200 students)

15 Executive Board Officers

20 Members-at-Large

11* Department Representatives

*Note: 10 JHSPH department + 1 Part-Time MPH representatives
SA Committee Organization

- Communications & External Affairs
- Community Affairs & Public Health Promotion
- Elections
- Finance & Appropriations
- Honors & Awards
- Quality of Life
- Social & Cultural Affairs
- Student Groups

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# SA Executive Board

<table>
<thead>
<tr>
<th>Position</th>
<th>Name(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Justin Jacob</td>
</tr>
<tr>
<td>President-Elect</td>
<td>Anushka Aqil</td>
</tr>
<tr>
<td>President ex officio</td>
<td>Raúl Saraiva</td>
</tr>
<tr>
<td>VP Communications &amp; External Affairs</td>
<td>Danielle Gilmore</td>
</tr>
<tr>
<td>VP Community Affairs &amp; Public Health Promotion</td>
<td>Jacqueline Tran &amp; Ariel Caldwell</td>
</tr>
<tr>
<td>VP Elections (MPH Co-Officers)</td>
<td>Leslie McAhren &amp; Kawahya Tizhe</td>
</tr>
<tr>
<td>VP Finance and Appropriations</td>
<td>Christina Vivelo</td>
</tr>
<tr>
<td>VP Honors &amp; Awards</td>
<td>Bao-Tram Do &amp; Prithvi Sankhla</td>
</tr>
<tr>
<td>VP Quality of Life</td>
<td>Allyson Gittens &amp; Sevly Snguon</td>
</tr>
<tr>
<td>VP Social &amp; Cultural Affairs</td>
<td>Janessa Aneke &amp; Angela Ng</td>
</tr>
<tr>
<td>VP Student Groups</td>
<td>Stephen Wellard</td>
</tr>
</tbody>
</table>
Members-at-Large

- Adaobi Okonkwor
- Anthony Black
- Christopher Chung On
- David Buxton
- Diana Lu
- Eugenia Wong
- Femi Erinoso
- Gaurav Dhiman
- Harrison (Harry) Powell
- Ian Colrick
- Kenneth (Kenny) Feder
- Madhura Kulkarni
- Md Alam
- Noa Krawczyk
- Oludolapo (Dolapo) Fakeye
- Oshin Kanwar
- Owen Stokes-Cawley
- Saad Abdel Aziz
- Toby Merkt
- Zachary (Zach) Stolp
Department Representatives

Biochemistry & Molecular Biology
Biostatistics
Environmental Health & Engineering
Epidemiology
Health, Behavior, & Society
Health Policy & Management
International Health
Mental Health
Molecular Microbiology & Immunology
Population, Family, & Reproductive Health
Part-Time MPH Program

Eliseo Salas
Stephen Cristiano
Pranay Randad
Zafir Abutalib
Kenai McFadden
Mike DiStefano
Taylor Holroyd
Kavya Anchuri
Jasmine Ramirez
Liyano Ido
Nick Rodrigs
SA Committee VPs & Members

**Communications & External Affairs**
Danielle Gilmore
Oludolapo Fakeye
Ian Colrick
Gaurav Dhiman
Madhura Kulkarni
Taylor Holroyd
Nick Rodricks
Stephen Cristiano
Femi Erinoso

**Elections**
Leslie McAhren
Kawahya Tizhe
Taylor Holroyd
Saad Abdel Aziz
Oshin Kanwar

**Finance**
Christina Vivelo
Ian Colrick
Gaurav Dhiman
Harry Powell
Owen Stokes-Cawley
Kenai McFadden
Stephen Cristiano
Pranay Randad
Toby Merkt
Christopher Chung On
David Buxton

**Quality of Life**
Ally Gittens
Sevly Sngou
Oludolapo Fakeye
Kenny Feder
Taylor Holroyd
Mike DiStefano
Liyana Idó
Kavya Anchuri
Taylor Holroyd
Toby Merkt
Christopher Chung On
Anthony Black

**Community Affairs & Public Health Promotion**
Jackie Tran
Ariel Caldwell
Noa Krawczyk
Eugenia Wong
Madhura Kulkarni
Zach Stolp
Kenny Feder
Nick Rodricks
Zafir Abutalib
Liyana Idó
Kavya Anchuri
Md Alam
Diana Lu

**Social & Cultural Affairs**
Janessa Aneke
Angela Ng
Noa Krawczyk
Eugenia Wong
Harry Powell
Zach Stolp
Owen Stokes-Cawley
Taylor Holroyd
Diana Lu
Adaobi Okonkwor
Anthony Black
Md Alam
Oshin Kanwar

**Honors & Awards**
BT Do
Prithvi Sankhla
Eliseo Salas
Mike DiStefano
Kenai McFadden
Pranay Randad
Femi Erinoso
Adaobi Okonkwor

**Student Groups**
Steve Wellard
Noa Krawczyk
Taylor Holroyd
Eliseo Salas
Zafir Abutalib
Saad Abdel Aziz
David Buxton
Additional Information
Email Correspondence

- Please respond to emails **promptly** (i.e. within 24-36 hours), excluding weekends and holidays
Event Planning

• Room reservation forms/calendars:
  • Student Assembly Office (W2025) (Capacity 10-15 people)
    • Note: The conference room space is reserved only for SA officers.
  • JHSPH Room Scheduling Form
  • Turner Concourse/Auditorium Calendar (JHSOM) (Username: “guest” | Password: leave blank)
  • Calendar for Additional Rooms at JHSOM
  • JHSOM Room Reservation Contact Information

• Please use our tax exempt certificate when making purchases.

• For processing reimbursements, fill out this form and submit (with digital copy of receipt) to VP Finance (sasph.treasurer@jhu.edu). Hardcopy of receipts should be submitted in person to Student Affairs Office (E1002), addressed to Steve Bazzetta
  • IMPORTANT: BEFORE making ANY purchases, you MUST first obtain approval from SA Treasurer (Christina Vivelo, sasph.treasurer@jhu.edu)
School- and/or University-Wide Committees

- University Health Services – Student Health Committee
- Wellness Committee
- Doctor of Philosophy Board
- Academic Ethics Board
- Committee on Academic Standards
- Committee on Equity, Diversity, and Civility
- Committee on Honors and Awards
- Technology Transfer Committee

Note: If you would like to serve on any of these committees, please let Justin Jacob know (sasph.president@jhu.edu)
SA Office and Storage Space Information

• Office: W2025

• Basement Storage Space: WB016 (on the left of the mail office)

• You (SA and student group leaders) can request “swipe access” for your JHSPH ID using this link.
# SA Email Accounts/Addresses

<table>
<thead>
<tr>
<th>Account</th>
<th>Alias</th>
</tr>
</thead>
<tbody>
<tr>
<td>JHSPH.saawards</td>
<td><a href="mailto:sasph.awards@jhu.edu">sasph.awards@jhu.edu</a></td>
</tr>
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<td>JHSPH.assembly</td>
<td><a href="mailto:sasph@jhu.edu">sasph@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.sacomm</td>
<td><a href="mailto:sasph.communications@jhu.edu">sasph.communications@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.sacomaff</td>
<td><a href="mailto:sasph.community@jhu.edu">sasph.community@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.saelect</td>
<td><a href="mailto:sasph.elections@jhu.edu">sasph.elections@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.saexoffi</td>
<td><a href="mailto:sasph.exofficio@jhu.edu">sasph.exofficio@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.sapres</td>
<td><a href="mailto:sasph.president@jhu.edu">sasph.president@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.sasocial</td>
<td><a href="mailto:sasph.social@jhu.edu">sasph.social@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.satreas</td>
<td><a href="mailto:sasph.treasurer@jhu.edu">sasph.treasurer@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.sastdgrp</td>
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</tr>
<tr>
<td>JHSPH.samph</td>
<td><a href="mailto:sasph.mph@jhu.edu">sasph.mph@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.sapelect</td>
<td><a href="mailto:sasph.preselect@jhu.edu">sasph.preselect@jhu.edu</a></td>
</tr>
<tr>
<td>JHSPH.saqlife</td>
<td><a href="mailto:sasph.qualife@jhu.edu">sasph.qualife@jhu.edu</a></td>
</tr>
</tbody>
</table>
SA Committee Updates
Communications & External Affairs (1)

• Removal of Listserv Digest
  • After several complaints, E-Board elected to remove the SA digest. Emails will be sent individually from now on.
  • Have received feedback about some students being upset with this listserv change
  • We will continue to evaluate the best options for disseminating emails on the listserv. Ideas welcome!

• Gaurav Dhiman will manage SA website (Dolapo Fakeye assisting)
  • Committee updates once per month
  • Upload SA general body meeting minutes
  • Upload SA E-Board meeting agendas
  • General events and information
Communications & External Affairs (2)

- Femi Erinoso will take meeting minutes at SA general meetings, which will eventually be posted on the SA website

- Madhura Kulkarni will manage SA social media accounts
  - Please send Madhura your event information, and she will create a Facebook event on our SA Facebook page
  - We can use Facebook events as a way for students to RSVP
Community Affairs & Public Health Promotion

- Sent out application for CPC grant
  - Will review applications on a rolling basis, but the deadline is November 22
  - Jackie Tran (+ committee members) assigned to this task
- Power Bar Drive coming up after Thanksgiving break
  - Will be a competition between departments (and/or potentially between schools)
  - Ariel Caldwell (+ committee members) assigned to this task
- Upcoming:
  - 2nd Term Advocacy Toolkit event (Jackie)
  - Community event, potentially at Julie Community Center (Ariel)
  - Fundraising happy hour/dinner for earthquake and hurricane relief
Elections / MPH Co-Officers

- Fall 2017 Elections: Completed (SA team finalized)

- MPH Class Updates:
  - Date for JHSPH Formal: Survey/poll for when to have formal would be ideal, with date set well in advance
  - Lack of communication with SA
    - Example: The shift from 2 => 1 formal surprised a lot of us because the consultation and decision wasn’t transparent. On this note, a short summary of what’s discussed at SA meetings posted to Facebook would be great for improving communication.
  - MPH Co-Officer platform reflecting MPH class requests
## JSPA Student Assembly Budget, 2011-2012

### Operating Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (YTD)</th>
<th>Projected Cost</th>
<th>Actual Expense</th>
<th>Remaining</th>
</tr>
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<tbody>
<tr>
<td>Office Supplies</td>
<td>$1,700.00</td>
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<td>$435.00</td>
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<tr>
<td>Meetings</td>
<td>$325.00</td>
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<tr>
<td>General Assembly</td>
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<td>$780.00</td>
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<tr>
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<td>Committees</td>
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<td>$1,500.00</td>
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<tr>
<td>Athletics</td>
<td>$1,000.00</td>
<td></td>
<td>$60.00</td>
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<td>Officers Appreciation</td>
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<td>$275.00</td>
<td>$725.00</td>
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<tr>
<td>Others</td>
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<td>$40.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$16,580.00</strong></td>
<td><strong>$4,515.29</strong></td>
<td><strong>$12,064.71</strong></td>
<td><strong>$103,660.17</strong></td>
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</table>

### Activities Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (YTD)</th>
<th>Projected Cost</th>
<th>Actual Expense</th>
<th>Remaining</th>
</tr>
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<tbody>
<tr>
<td>Theme/Faculty Hours</td>
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<td>$150.00</td>
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<td>Comm. Affairs Event Fund</td>
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<tr>
<td>Comm. Service Fund</td>
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</tr>
<tr>
<td><strong>Social &amp; Cultural</strong></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Formal</td>
<td></td>
<td></td>
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<tr>
<td>Special Events</td>
<td>$5,000.00</td>
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<tr>
<td>Event Operations</td>
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<tr>
<td>Invitational Events</td>
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<tr>
<td>Cultural Events</td>
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<tr>
<td><strong>Speed Dating</strong></td>
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<td><strong>Subtotal</strong></td>
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### Student Group Funds

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<tr>
<th>Item</th>
<th>Cost (YTD)</th>
<th>Projected Cost</th>
<th>Actual Expense</th>
<th>Remaining</th>
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</thead>
<tbody>
<tr>
<td>Administrative Fund</td>
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<tr>
<td>Event Fund</td>
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<tr>
<td><strong>Activities</strong></td>
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<tr>
<td>Student Group Grants</td>
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<tr>
<td><strong>Subtotal</strong></td>
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<td><strong>$426.84</strong></td>
<td><strong>$32,744.14</strong></td>
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</tbody>
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### Student Conference Fund

<table>
<thead>
<tr>
<th>Item</th>
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<th>Projected Cost</th>
<th>Actual Expense</th>
<th>Remaining</th>
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<tbody>
<tr>
<td>Fall Allocation</td>
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<td>$90.00</td>
<td>$210.00</td>
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<tr>
<td>Spring Allocation</td>
<td>$300.00</td>
<td></td>
<td>$90.00</td>
<td>$210.00</td>
</tr>
<tr>
<td>Research Grants</td>
<td>$1,000.00</td>
<td></td>
<td>$900.00</td>
<td>$100.00</td>
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<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$1,4,500.00</strong></td>
<td><strong>$4,073.20</strong></td>
<td><strong>$426.84</strong></td>
<td><strong>$32,744.14</strong></td>
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</tbody>
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### Total Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (YTD)</th>
<th>Projected Cost</th>
<th>Actual Expense</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$126,550.00</strong></td>
<td><strong>$103,024.14</strong></td>
<td><strong>$110,275.86</strong></td>
<td><strong>$119,660.17</strong></td>
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### Total Revenues

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (YTD)</th>
<th>Projected Cost</th>
<th>Actual Expense</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**14.3% of total budget spent**

**28.6% of student group funds allocated**

**6.1% of student group funds spent**
Finance & Appropriations (2)

• Please inform Christina Vivelo about any and all purchases, before you actually make them. If the expense is not approved, you will not be reimbursed

• Use the SA Foodify account when ordering food for SA committee events
  • Contact Christina Vivelo (sasph.treasurer@jhu.edu) for account registration

• Reminder: Our purchases are tax exempt (certificate)
Honors & Awards

• New VPs elected in Fall 2017 Elections: BT Do and Prithvi Sankhla
  • Anushka Aqil and Justin Jacob are assisting during this transition

• TBD: 1st Honors & Awards committee meeting

• Student Conference Fund (SCF) application cycle updates
  • Award nominees notified on November 7
  • 12 students received funding (max $250 per award). Selection process was conducted via random number generator

• Committee will be planning the annual Holiday Auction (fundraiser) for the Student Conference Fund (date and location TBD)
Quality of Life (1)

- Nov 1: Waffle Wednesday (Round 2)
  - 8:00 AM – 10:00 AM (Wall of Wonder/Gallery)
- Nov 3: Launch of Monthly Wellness Campaign
  - November Theme: Mindfullness
- Nov 4: Hiking Trip with Social & Cultural Affairs Committee
- Nov 15: Town Hall with Dean MacKenzie
  - 12:00 PM – 1:00 PM (Sommer Hall)
  - Questions for Dean (from survey to student body) can be found here

- In Progress:
  - Student Support Sessions
  - Water Machine Installation
  - PATH Survey
Quality of Life (2)

Office of the Quality of Life Vice-Presidents
Johns Hopkins Bloomberg School of Public Health Student Assembly

Co-Vice Presidents for Quality of Life:
Ally Gittens and Sevy Sngouon

Wellness Initiatives

Diversity and Inclusivity

Student Experience

Mental Health

Physical Wellness

Facilities

Town halls

Experience Enhancements

JHSAP, UHS Collaboration

Students Support Sessions

AD-Hoc Committee on Diversity, Inclusivity, and Student Affairs

Art Therapy, Grounding Activities
Social & Cultural Affairs

- **Recent Successes:**
  - Pumpkin carving event (10/27) with JHSOM GSA
  - Halloween Costume Party Happy Hour at FLAVOR (10/27)
  - Hiking Trip with Quality of Life Committee (11/4)

- **Upcoming:**
  - **Yule Ball** (Saturday, December 2, 8 PM – 12 AM) (formal attire)
    - Location: JHSOM Turner Concourse + MRB Pre-Function Area
      (Capacity: 500 people)
    - DJ is available ($650 for DJ, equipment, set-up, basic lighting)
      - Additional cost for photo booth, extra lighting, etc.
    - Cost / Student: $10 per person (covers admission, open bar, light food)
  - **JHSPH Formal** (Tentative Date: March/April 2018)
    - Tentative Location: The Belvedere
  - Partner with other SA Committees to sponsor Happy Hours
Student Groups

- Nov 1, 2017 (12-1 pm, Feinstone Hall): SET Seminar (co-organized by Steve Wellard and Scott Klein/SET)
  - Lunch sponsored by SA
  - Overall goal: Inform SA and student group leaders about relevant/important information when organizing events (SET = Special Events Team)
  - Trial period: Student groups will be allotted $10 per person (initially $8 per person) when it comes to ordering food only if they comply with Healthy Food Initiative guidelines (pages 11-13)

- Ongoing: Organize a dinner with the Deans (with SA and student group leaders)

- Will send information to Danielle Gilmore (VP Communications) to update the list of active student groups on SA website