JHSPH Student Assembly

Justin T. Jacob
President

Anushka Aqil
President-Elect
VOTING: New Student Groups
Student Groups: Applications

1. Arabic Public Health & Social Network (APHSN)

2. Masters of Health Administration Student Association (MHASA)

3. Public Health Film Society (PHFS)

4. Students for Public Health Innovations (SPHI)

5. The World Association of Disaster and Emergency Medicine (WADEM)

***Voting on these student group applications will take place via an online Google form***
VOTING: Proposed Budget for FY 2017-2018
# Items | Cost/Item | Projected Expense | Actual Expense | Remaining | # Items | Charge/Item | Projected Revenue | Actual Revenue |
--- | --- | --- | --- | --- | --- | --- | --- | --- |
OFFICE SUPPLIES | 1 | $1,700.00 | $1,700.00 | $- | 1,700.00 | GENERAL FUND | 83,000.00 | 83,000.00 |
MEETINGS | 8 | $325.00 | $2,600.00 | $- | 2,600.00 | DISCRETIONARY FUND | 20,800.17 | 20,946.99 |
Executive | 8 | $162.50 | $1,300.00 | $- | 1,300.00 |
Committees | 1 | $1,500.00 | $1,500.00 | $- | 1,500.00 |
Retreats | 1 | $1,000.00 | $1,000.00 | $- | 1,000.00 |
OFFICERS APPRECIATION | 1 | $1,900.00 | $1,900.00 | $- | 1,900.00 |
OTHERS | 1 | $500.00 | $500.00 | $- | 500.00 |
SUBTOTAL | $10,500.00 | $- | $10,500.00 |
THEMED HAPPY HOURS | 6 | $450.00 | $2,700.00 | $- | 2,700.00 |
COMMUNITY AFFAIRS | 1 | $2,000.00 | $2,000.00 | $- | 2,000.00 |
Comm. Service Fund | 1 | $1,500.00 | $1,500.00 | $- | 1,500.00 |
SOCIAL & CULTURAL | 1 | $30,000.00 | $30,000.00 | $- | 30,000.00 |
Formal | 1 | $30,000.00 | $30,000.00 | $- | 30,000.00 |
Spring Tonic | 1 | $4,000.00 | $5,000.00 | $- | 5,000.00 |
Event Operations | 1 | $14,000.00 | $14,000.00 | $- | 14,000.00 |
Interschool Events | 2 | $500.00 | $1,000.00 | $- | 1,000.00 |
Cultural Event | 4 | $100.00 | $400.00 | $- | 400.00 |
Speed Dating | 1 | $2,200.00 | $2,200.00 | $- | 2,200.00 |
HONORS & AWARDS | 1 | $2,100.00 | $2,100.00 | $- | 2,100.00 |
Award Plaques | 1 | $1,350.00 | $1,350.00 | $- | 1,350.00 |
Auction | 1 | $500.00 | $500.00 | $- | 500.00 |
Graduate Coating Ceremony | 1 | $1,000.00 | $1,000.00 | $- | 1,000.00 |
QUALITY OF LIFE | 1 | $300.00 | $600.00 | $- | 600.00 |
Special Focus | 1 | $900.00 | $900.00 | $- | 900.00 |
Student Life Events | 2 | $150.00 | $300.00 | $- | 300.00 |
Professional Photos | 1 | $1,000.00 | $1,000.00 | $- | 1,000.00 |
OTHERS | 1 | $1,500.00 | $1,500.00 | $- | 1,500.00 |
SUBTOTAL | $67,050.00 | $- | $67,050.00 |
ADMINISTRATIVE FUND | 40 | $100.00 | $4,000.00 | $- | 4,250.00 |
EVENT FUND | 1 | $30,000.00 | $30,000.00 | $- | 30,000.00 |
Orientation & Dinners | 4 | $500.00 | $2,000.00 | $- | 2,000.00 |
Student Group Visibility | 1 | $500.00 | $500.00 | $- | 500.00 |
SUBTOTAL | $36,500.00 | $- | $36,750.00 |
STUDENT CONFERENCE FUND | 25 | $300.00 | $7,500.00 | $- | 7,500.00 |
SPRING ALLOCATION | 16 | $300.00 | $4,800.00 | $- | 4,800.00 |
RESEARCH GRANTS | 2 | $1,000.00 | $2,000.00 | $- | 2,000.00 |
SUBTOTAL | $14,300.00 | $- | $14,300.00 |
TOTAL EXPENSES | $128,350.00 | $- | $128,600.00 |
TOTAL REVENUES | $119,800.17 | $- | $113,486.99 |
STUDENT CONFERENCE FUND CARRY-OVER | $- | $9,540.00 |
DISCRETIONARY FUND CARRY-OVER | $- | $20,946.99 |
Survey: Social & Cultural event programming for 2017-2018

- The survey questions can be viewed via this [link](#).

- Responses from 490 students and postdocs (~20-25% of student body)
Survey: Social & Cultural event programming for 2017-2018

- 226 (46%)
- 219 (45%)
- 36 (7%)
- 8 (2%)

Bar chart showing preferences for the number of galas:
- No Preference: 50% (n=307), 42% (n=93), 27% (n=41), 38% (n=48)
- 0 galas: 47% (n=307), 44% (n=93), 61% (n=41), 50% (n=48)
- 1 gala: 9% (n=307), 0% (n=93), 5% (n=41), 6% (n=48)
- 2 galas: 7% (n=307), 9% (n=93), 7% (n=41), 6% (n=48)
Mission and Constitution/Bylaws

Represent, Preserve, AND Promote the interests of all students at the School.

Relevant SA documents:
- Constitution
- Bylaws
SA Leadership

Comprises ~2% of school’s students (~2,050 students)

15  Executive Board Officers
20  Members-at-Large
10  Department Representatives
SA Committee Organization

Student Assembly

- Communications & External Affairs
- Community Affairs & Public Health Promotion
- Elections
- Finance & Appropriations
- Honors & Awards
- Quality of Life
- Social & Cultural Affairs
- Student Groups

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## Current SA Executive Board

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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<tbody>
<tr>
<td>President</td>
<td>Justin Jacob</td>
</tr>
<tr>
<td>President-Elect</td>
<td>Anushka Aqil</td>
</tr>
<tr>
<td>President ex officio</td>
<td>Raúl Saraiva</td>
</tr>
<tr>
<td>Treasurer / VP Finance and Appropriations</td>
<td>Christina Vivelo</td>
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<tr>
<td>VP Communications &amp; External Affairs</td>
<td>Danielle Gilmore</td>
</tr>
<tr>
<td>VP Community Affairs &amp; Public Health Promotion</td>
<td>Jacqueline Tran</td>
</tr>
<tr>
<td>VP Elections (MPH Co-Officers)</td>
<td>Leslie McAhren &amp; Kawahya Tizhe</td>
</tr>
<tr>
<td><strong>VP Honors &amp; Awards</strong></td>
<td>TBD this FALL TERM</td>
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<tr>
<td>VP Quality of Life</td>
<td>Allyson Gittens</td>
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<tr>
<td>VP Social &amp; Cultural Affairs</td>
<td>Janessa Aneke</td>
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<td>VP Student Groups</td>
<td>Stephen Wellard</td>
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# Members-at-Large

<table>
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<tr>
<th>Name</th>
<th>#1:</th>
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<tr>
<td>Dolapo Fakeye</td>
<td>CaEA</td>
<td>QoL</td>
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<tr>
<td>Eugenia Wong</td>
<td>CAaPHP</td>
<td>SaCA</td>
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<tr>
<td>Gaurav Dhiman</td>
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<td>Harry Powell</td>
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<td>SaCA</td>
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<td>Ian Colrick</td>
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<td>Kenny Feder</td>
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<td>Madhura Kulkarni</td>
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<td>Noa Krawczyk</td>
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<tr>
<td>Owen Stokes-Cawley</td>
<td>F</td>
<td>SaCA</td>
<td></td>
</tr>
<tr>
<td>Zach Stolp</td>
<td>CAaPHP</td>
<td>SaCA</td>
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CaEA: Communications & External Affairs | CAaPHP: Community Affairs & Public Health Promotion | E: Elections | F: Finance & Appropriations | HaA: Honors & Awards | QoL: Quality of Life | SaCA: Social & Cultural Affairs | SG: Student Groups
Elections

Fall Elections (September 2017)
• VP Community Affairs and Public Health Promotion (1)
• VP Honors and Awards (2)
• VP Quality of Life (1)
• VP Social & Cultural Affairs (1)
• Members-at-Large (10)

Other SA Positions (no formal voting process)
• Departmental Representatives (10)
• Part-Time MPH Program Representative (1)
Additional Information
Meeting Scheduling and Email Correspondence

• When2Meet scheduling tool:
  • DEMO

• Please respond to emails promptly (i.e. within 24-36 hours), excluding weekends and holidays
Event Planning

• Room reservation forms/calendars:
  • [Student Assembly Office (W2025) (Capacity 10-15 people)](#)
    • Note: The conference room space is reserved only for SA officers.
  • [JHSPH Room Scheduling Form](#)
  • [Turner Concourse/Auditorium Calendar (JHSOM)](#) (Username and Password: guest)
  • [JHSOM Room Reservation Contact Information](#)

• For processing your reimbursements, fill out this form and submit (with digital copy of receipt) to SA Treasurer ([sasph.treasurer@jhu.edu](mailto:sasph.treasurer@jhu.edu)). Hardcopy of the receipts should be submitted in person to Student Affairs Office (E1002), addressed to Steve Bazzetta
  • [BAF (Budget Action Form)](#)
The JJ Challenge

• Try to collaborate with another committee for at least one event this year! This can make things more fun, enhance the promotion and marketability/attractiveness of the event, etc.
  
  • Example: STEP-TEMBER Challenge (Quality of Life + Community Affairs and Public Health Promotion Committees)
  
  • In the works: Collaboration between Social and Cultural Affairs + Student Groups Committees for Culture Trivia Series
School- and/or University-Wide Committees

- University Health Services – Student Health Committee
- Wellness Committee
- Doctor of Philosophy Board
- Academic Ethics Board
- Committee on Academic Standards
- Committee on Equity, Diversity, and Civility
- Committee on Honors and Awards
- Technology Transfer Committee

Note: If you would like to serve on any of these committees, please let Justin Jacob know (sasph.president@jhu.edu)
SA Office and Storage Space Information

• Office: W2025

• Basement Storage Space: WB016 (on the left of the mail office)

• You (SA and student group leaders) can request “swipe access” for your JHSPH ID using this link.
# SA Email Accounts/Addresses

<table>
<thead>
<tr>
<th>Account</th>
<th>Alias</th>
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<tr>
<td>JHSPH.saawards</td>
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<td><a href="mailto:sasph.qualife@jhu.edu">sasph.qualife@jhu.edu</a></td>
</tr>
</tbody>
</table>
SA Committee Updates
Communications & External Affairs

Who are we?

Danielle
- VP of Communications and External Affairs
- Manages Activities Listserv

Dolapo
- Member-At-Large
- Manages SA Twitter Account

Madhura
- Member-At-Large
- Manages SA Facebook Page

Gaurav
- Member-At-Large
- Manages SA section on JHSPH website
Communications & External Affairs: What do we do?

• We are responsible for disseminating information to the JHSPH student body. Information includes, but is not limited to, the following:
  • Student groups or clubs
  • Lectures, seminars, symposiums
  • Student activities (on and off campus)
  • General messages from Student Assembly
  • Scholarships
  • NOTE: We do NOT send out information about job openings

• If you want to distribute messages via the Student Activities Listserv, please send an email EXACTLY as you want it to appear to jhsph.activities@lists.johnshopkins.edu
Communications & External Affairs: Updates

- Justin, Anushka, and Danielle met with the JHSPH Office of External Affairs to discuss Student Assembly’s direction and visions for AY 2017-2018

- Danielle met with her committee members (Madhura, Dolapo, and Gaurav) to establish roles and responsibilities for the year

- Danielle updated the Student Assembly leader boards
Communications & External Affairs: Moving Forward

• Madhura will update the Student Assembly leader boards with the new SA leaders elected in the fall elections (Sept/Oct)

• Our committee will attend website training

• Danielle will continue to work with Justin and Anushka to add a “professional/career development arm” to the Honors and Awards Committee

• If you have any ideas for events, projects, or general feedback (for SA or the SA Communications & External Affairs Committee), please email Danielle Gilmore (dgilmor7@jhu.edu)
Community Affairs & Public Health Promotion

• Sept 11-15   STEP-tember challenge (with QoL)
• Sept 21      Public health advocacy letter writing workshop (led by David Bishai)
                12:00 - 1:20 pm       Sheldon Hall
• Sept 21      “Rat problems, people problems: Urban health, Baltimore City, & rat film”
                7:15 - 9:30 pm       Parkway Theater
• Sept 30      March for Racial Justice
                Washington, D.C.
• Other potential upcoming events: SOURCE service day, “Ban the Box” initiative/info session/rally, etc.
Elections / MPH Co-Officers

Fall Elections (September 2017)
- VP Community Affairs and Public Health Promotion (1)
- VP Honors and Awards (2)
- VP Quality of Life (1)
- VP Social & Cultural Affairs (1)
- Members-at-Large (10)

Other SA Positions (no formal voting process)
- Departmental Representatives (10)
- Part-Time MPH Program Representative (1)
Finance & Appropriations

• For processing your reimbursements, fill out this form and submit to SA Treasurer (sasph.treasurer@jhu.edu)
  • BAF (Budget Action Form)
  • Please submit within 1 week after the event

• General rules for funding student group events:
  • “Events will only be funded if they are open to all students.” (Bylaws, Page 7/21)
  • “If funds are appropriated for an event or activity, the student group must name the JHSPH Student Assembly as a sponsor on all advertisements and announcements, advertise the event or activity over the [jhsph.activities] listserv…” (Bylaws, Page 8/21)
Honors & Awards

• Both VP of Honors and Awards positions are currently VACANT
  • Hope to fill both positions after the Fall 2017 elections in Sept

• Our current plan is to add a “professional/career development arm” to the Honors and Awards Committee
  • Initially discussed by Danielle, Anushka, and Justin, who met with Paul Hutchinson and CJ Neely from the JHSPH Career Services Office
  • Thoughts/suggestions from other SA leaders?
  • Any ideas of what to name this modified committee?
Quality of Life

• Sept 11-15  STEP-tember Challenge (with CAaPHP)
• Sept 11-15  Free food events during Wellness Week
• Sept 13     Stay Ahead of the Stress Fest
• Sept 27     Waffle Wednesdays (last Wed of month)
• Town Hall with the Deans (date TBD)
Student Groups

• SET (Special Events Team) meetings with JHSPH student group leaders/executive board members

• Requests for student groups:
  • Conduct elections (at least for president and/or VP) in April/May so that there is “some” leadership presence for each student group before the next academic year starts (helps with sustainability)
  • Healthy Foods Initiative (HFI): At the moment, we will attempt a trial period that, if student groups comply with the HFI when ordering food/drinks, they will be allowed a $10/attendee allotment (compared to our original $8/attendee allotment)
Social & Cultural Affairs

- Events already organized:
  - July 14  Orioles vs. Cubs game (~250-275 tickets)
  - Sept 7  Trivia night at Ledo Pizza
- Cultural event(s) idea: Trivia series, with each trivia night’s questions highlighting a specific culture/region (can collaborate with certain cultural student groups overseen by Student Groups committee)
- Formal/gala updates
- New social/cultural event ideas:
  1. Baltimore Symphony Orchestra – SA subsidized passes
  2. Baltimore Aquarium
  3. Outdoor movie
  4. Day trip to the beach
  5. OctoBEARfest at the Baltimore Zoo
  6. Bowling night
  7. etc. etc. etc.
Next Meeting: Agenda Items

• Voting for new student group applications (if necessary)

• SA background/information (for newly-elected officials)

• General goals/vision

• Committee updates

• Additional items