JHSPH Student Assembly

Justin T. Jacob
President

Anushka Aqil
President-Elect
Meeting Agenda

1. President / President-Elect updates
2. Committee updates
3. Open discussion (time permitting)
President/-Elect Updates

• **VERY IMPORTANT:** After last week’s meeting, the Executive Board wants to firmly remind all SA officers (E-Board, Members-at-Large, and Department Representatives) to promptly respond to emails, attend SA executive/general and committee meetings (unless valid academic, professional, or personal reasons are given), etc.
  
  - *Failure to comply can constitute grounds for removal by neglect*

• **Proposal:** As discussed during Executive-Board meeting, we think that Student Conference Fund awardees should be required to volunteer 3-4 hours towards Student Assembly events/operations
  
  - Precedence: JHSOM’s Graduate Student Association has this requirement for their travel award winners

• Regarding MPH class: Dean Mackenzie et al. is aware of and searching for a solution to the “MPH kitchenette request”
SA Committee Updates
Communications & External Affairs

- Change from digest to individual emails: No further complaints
- Still waiting on headshots/pictures for the SA leadership boards
- Worked with one student group (SPHI) to get their own webpage
Community Affairs & Public Health Promotion

• CA&PHP applications are under review
  • Awardees hopefully announced by end of this week (December 8)

• Power Bar drive LIVE until Friday, December 8
  • Incentives for SPH:
    • 400 bars Pizza party
    • 750 bars Pizza + sponsored happy hour
    • 1000 bars Pizza + sponsored happy hour + ice cream!

• Advocacy toolkit series event #2 (January 25, 2018): Led by Steve Rivelis of Campaign Consultation

• In progress: Event at Julie Community Center at Apostolic Towers (initial event was postponed)
### Finance & Appropriations

#### As of 12/4/2017

#### 2017-2018 Student Assembly Budget

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| ACTIVITIES BUDGET | | | | | |
| University and Mentoring | | | | | |
| SGA Affairs Event Fund | 1 | $2,000.00 | $2,000.00 | | $2,000.00 |
| GSA Services Fund | 1 | $500.00 | $500.00 | | $500.00 |
| SOCIAL & CULTURAL | | | | | |
| Events | 1 | $10,000.00 | $10,000.00 | | $10,000.00 |
| Services | 1 | $5,000.00 | $5,000.00 | | $5,000.00 |
| Event Operations | 1 | $10,000.00 | $10,000.00 | | $10,000.00 |
| Student Meals | 2 | $800.00 | $800.00 | | $800.00 |
| Cultural Events | 6 | $500.00 | $500.00 | | $500.00 |
| Event Planning | 1 | $1,500.00 | $1,500.00 | | $1,500.00 |
| SUBTOTAL | | $28,200.00 | $28,200.00 | | $28,200.00 |

| HONORS & ACHIEVEMENTS | | | | | |
| Academic Award | 1 | $1,000.00 | $1,000.00 | | $1,000.00 |
| Arts Award | 1 | $1,500.00 | $1,500.00 | | $1,500.00 |
| Graduate Student Government | 1 | $500.00 | $500.00 | | $500.00 |
| QUALITY OF LIFE | | | | | |
| Team Praise | 2 | $200.00 | $200.00 | | $200.00 |
| Student Life Events | 1 | $400.00 | $400.00 | | $400.00 |
| Student Life Events | 1 | $400.00 | $400.00 | | $400.00 |
| Professional Events | 1 | $1,000.00 | $1,000.00 | | $1,000.00 |
| OTHERS | 1 | $1,000.00 | | | $1,000.00 |
| SUBTOTAL | | $7,500.00 | $15,470.00 | | $15,470.00 |

| STUDENT GROUP FUNDS | | | | | |
| Administrative Fund | 1 | $4,000.00 | $2,000.00 | | $2,000.00 |
| Event Fund | 1 | $7,000.00 | $7,000.00 | | $7,000.00 |
| Activities | | | | | |
| Orientation Events | 4 | $500.00 | $2,000.00 | | $2,000.00 |
| Student Travel Grants | 1 | $500.00 | $500.00 | | $500.00 |
| SUBTOTAL | | $8,500.00 | $8,500.00 | | $8,500.00 |

| SUBTOTAL | | | | | |
| | $26,200.00 | $26,200.00 | $26,200.00 |

| TOTAL EXPENSES | | | | | |
| | $120,350.00 | $30,950.47 | $74,649.53 |

| TOTAL REVENUES | | | | | |
| | $119,260.17 | $117,649.99 |

24.1% of total budget spent
35.7% of student group funds allocated
20.9% of student group funds spent
Finance & Appropriations (2)

• Fundraising rules:
  • No fundraising events sponsored by SA and/or student groups can use the Hopkins logo or name
  • All fundraising events must go through JHSPH Office of External Affairs

• Please inform Christina Vivelo about any and all purchases, before you actually make them. If the expense is not approved, you will not be reimbursed

• Use the SA Foodify account when ordering food for SA committee events
  • Contact Christina Vivelo (sasph.treasurer@jhu.edu) for account registration

• Reminder: Our purchases are tax exempt (certificate)
Honors & Awards

• In progress: Processing several reimbursements for Student Conference Fund awards

• SCF fundraiser/auction is postponed until late winter/early spring

• Soliciting auction items (and direct donations) from faculty, staff, alumni, and program supporters

• Want to send an email (and include on SA website) to faculty/alumni (and staff?) about directly donating money to the Student Conference Fund before the year ends
MPH Co-Officers

- JHSPH Water Bottle Project: Anyone that wants one can get it from Leslie/Tizhe ($25 each)
Quality of Life

• Dec 6: Waffle Wednesday with JHSAP (Round 3)
  • 8:30 AM – 10:00 AM (Wall of Wonder/Gallery)

• Dec 14: End of 2nd term study break (e.g. massage therapists, food, drinks [non-alcoholic], etc.)
  • 12:00 PM – 3:00 PM

• TBD: Public Health Campaign: Seasonal Affective Disorder

• TBD: Announcement to student body about study rooms (after hours) and water options (e.g. map of water bottle filling stations, etc.)

• TBD: Potential end-of-2nd-term hiking trip

• TBD: Include Google Form survey on SA website (e.g. submit questions/concerns about health insurance, health care, etc.)
Social & Cultural Affairs

• Yule Ball (Saturday, December 2) was a great success!

• Dec 16: Partnering with APHN (African Public Health Network) to host an end-of-the-year party at Oxygen Bar

• April/May (TBD): JHSPH Formal
Student Groups

- In progress: Planning a Dinner with the Deans event during 3rd term (after students get back from winter break)
Additional Information
Mission and Constitution/Bylaws

Represent, Preserve, AND Promote the interests of all students at the School.

Relevant SA documents:
• Constitution
• Bylaws
SA Leadership

Comprises ~2% of school’s students (>2,200 students)

15 Executive Board Officers
20 Members-at-Large
11* Department Representatives

*Note: 10 JHSPH department + 1 Part-Time MPH representatives
SA Committee Organization

Student Assembly

- Communications & External Affairs
- Community Affairs & Public Health Promotion
- Elections
- Finance & Appropriations
- Honors & Awards
- Quality of Life
- Social & Cultural Affairs
- Student Groups

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SA Executive Board

President
Justin Jacob

President-Elect
Anushka Aqil

President ex officio
Raúl Saraiva

VP Communications & External Affairs
Danielle Gilmore

VP Community Affairs & Public Health Promotion
Jacqueline Tran & Ariel Caldwell

VP Elections (MPH Co-Officers)
Leslie McAhren & Kawahya Tizhe

VP Finance and Appropriations
Christina Vivelo

VP Honors & Awards
Bao-Tram Do & Prithvi Sankhla

VP Quality of Life
Allyson Gittens & Sevly Snguon

VP Social & Cultural Affairs
Janessa Aneke & Angela Ng

VP Student Groups
Stephen Wellard
Members-at-Large

- Adaobi Okonkwor
- Anthony Black
- Christopher Chung On
- David Buxton
- Diana Lu
- Eugenia Wong
- Femi Erinoso
- Gaurav Dhiman
- Harrison (Harry) Powell
- Ian Colrick

- Kenneth (Kenny) Feder
- Madhura Kulkarni
- Md Alam
- Noa Krawczyk
- Oludolapo (Dolapo) Fakeye
- Oshin Kanwar
- Owen Stokes-Cawley
- Saad Abdel Aziz
- Toby Merkt
- Zachary (Zach) Stolp
Department Representatives

Biochemistry & Molecular Biology
Biostatistics
Environmental Health & Engineering
Epidemiology
Health, Behavior, & Society
Health Policy & Management
International Health
Mental Health
Molecular Microbiology & Immunology
Population, Family, & Reproductive Health
Part-Time MPH Program

Eliseo Salas
Stephen Cristiano
Pranay Randad
Zafir Abutalib
Kenai McFadden
Mike DiStefano
Taylor Holroyd
Kavya Anchuri
Jasmine Ramirez
Liyano Ido
Nick Rodrigs
SA Committee VPs & Members

Communications & External Affairs
Danielle Gilmore
Oludolapo Fakeye
Ian Colrick
Gaurav Dhiman
Madhura Kulkarni
Taylor Holroyd
Nick Rodricks
Stephen Cristiano
Femi Erinoso

Community Affairs & Public Health Promotion
Jackie Tran
Ariel Caldwell
Noa Krawczyk
Eugenia Wong
Madhura Kulkarni
Zach Stolp
Kenny Feder
Nick Rodricks
Zafir Abutalib
Liyana Ido
Kavya Anchuri
Md Alam
Diana Lu

Elections
Leslie McAhren
Kawahya Tizhe
Taylor Holroyd
Saad Abdel Aziz
Oshin Kanwar

Finance
Christina Vivelo
Ian Colrick
Gaurav Dhiman
Harry Powell
Owen Stokes-Cawley
Kenai McFadden
Stephen Cristiano
Pranay Randad
Toby Merkt
Christopher Chung On
David Buxton

Honors & Awards
BT Do
Prithvi Sankhla
Eliseo Salas
Mike DiStefano
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Femi Erinoso
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Quality of Life
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Oshin Kanwar

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Eliseo Salas
Zafir Abutalib
Saad Abdel Aziz
David Buxton
Email Correspondence

• Please respond to emails promptly (i.e. within 24-36 hours), excluding weekends and holidays
Event Planning

• Room reservation forms/calendars:
  • Student Assembly Office (W2025) (Capacity 10-15 people)
    • Note: The conference room space is reserved only for SA officers.
  • JHSPH Room Scheduling Form
  • Turner Concourse/Auditorium Calendar (JHSOM) (Username: “guest” | Password: leave blank)
  • Calendar for Additional Rooms at JHSOM
  • JHSOM Room Reservation Contact Information

• Please use our tax exempt certificate when making purchases.

• For processing reimbursements, fill out this form and submit (with digital copy of receipt) to VP Finance (sasph.treasurer@jhu.edu). Hardcopy of receipts should be submitted in person to Student Affairs Office (E1002), addressed to Steve Bazzetta
  • IMPORTANT: BEFORE making ANY purchases, you MUST first obtain approval from SA Treasurer (Christina Vivelo, sasph.treasurer@jhu.edu)
School- and/or University-Wide Committees

- University Health Services – Student Health Committee
- Wellness Committee
- Doctor of Philosophy Board
- Academic Ethics Board
- Committee on Academic Standards
- Committee on Equity, Diversity, and Civility
- Committee on Honors and Awards
- Technology Transfer Committee

Note: If you would like to serve on any of these committees, please let Justin Jacob know (sasph.president@jhu.edu)
SA Office and Storage Space Information

- Office: W2025

- Basement Storage Space: WB016 (on the left of the mail office)

- You (SA and student group leaders) can request “swipe access” for your JHSPH ID using this [link](#).
# SA Email Accounts/Addresses

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<th>Alias</th>
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