**Practicum Process Flow Chart**

1. **Finding a Practicum**
   - Search Practicum Opportunities
     - **Practicum Opportunity Site**
   - Complete Practicum Learning Plan Proposal Form with Preceptor
     - (See template [online](http://www.jhsph.edu/offices-and-services/practice-and-training/practicum/for-students/practicum-courses.html))
   - *Submit Practicum Learning Plan Proposal*

2. **Approving the Practicum**
   - Practicum Coordinator (PC) reviews and, as needed, works with student to revise Practicum Learning Plan Proposal
   - PC sends Practicum Learning Plan to Preceptor for approval
   - Preceptor approves Practicum Learning Plan and submits CV to practice@jhu.edu
   - PC sends official approval letter to student, preceptor, and student’s academic advisor.

3. **Completing the Practicum**
   - *Student registers for practicum credits*
   - Student and Preceptor complete Progress Report at mid-point
     - (Links to the Progress Report are [online](http://www.jhsph.edu/offices-and-services/practice-and-training/practicum/for-students/practicum-courses.html))
   - *Student and Preceptor complete Final Reports*
     - (Links to the Final Report are [online](http://www.jhsph.edu/offices-and-services/practice-and-training/practicum/for-students/practicum-courses.html))

*The process for completing a practicum course may be slightly different. Please review the steps here: [http://www.jhsph.edu/offices-and-services/practice-and-training/practicum/for-students/practicum-courses.html](http://www.jhsph.edu/offices-and-services/practice-and-training/practicum/for-students/practicum-courses.html)*

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