Notes: Information is subject to change by faculty instructors. If there are any questions regarding the practicum hours, process, or procedures, please contact practice@jhu.edu.

COURSES THAT FULLY MEET 100-HOUR PRACTICUM REQUIREMENT

Baltimore Community Practicum (550.864)

Total Practicum Hours: Range from 124-220
Hours per week: 4 or 8 hours per week
Terms: 2nd and 3rd (must take both terms)
Meeting Times: 2nd term: Tuesdays, 3:30 pm – 4:20 pm; 3rd term: Tuesdays, 12:15 pm – 1:05 pm
Enrollment Limit: 25 students
Prerequisites: Students must apply and be accepted prior to registering for the appropriate academic credits. Students must apply for the course during the JHSPH 1st term. For the 2018-2019 academic year, the application deadline is: Monday, September 17th at 11:59 p.m. Students must be able to participate in the course and field placement throughout both 2nd and 3rd terms. The weekly seminar will meet on Tuesdays from 3:30 pm – 4:20 pm during 2nd term (required attendance), and on Tuesdays from 12:15 pm – 1:05 pm during 3rd term (required attendance). From August 31 – September 17, projects can be reviewed by going to the main Search page of the Practicum Opportunity Site, and under “Type of Opportunities”, select “Baltimore Community Practicum (BCP)”.

Brief Practicum Description: The Baltimore Community Practicum course is a non-paid, for-credit, field experience that allows students to apply their public health skills “at the elbow” of experienced public health practitioners in Baltimore City. Each student is selected to work on a specific community-identified, population-based public health project. A variety of skills have been utilized through this field experience, including: program improvement, program implementation, grant writing and literature reviews, evaluation and assessment strategies, health education, community organizing, etc. Students must apply and be accepted prior to registering for the appropriate academic credits. Placements are part-time placements for 1 to 2 half-days per week (4 hours or 8 hours per week) with local public health agencies, community-based organizations, and the Baltimore City health department.

Examples of Work: A variety of skills have been utilized through this field experience, including: program improvement, program implementation, grant writing and literature reviews, evaluation and assessment strategies, health education, community organizing, etc.

URL: http://source.jhu.edu/programs-and-events/practice/
PHASE Internship (308.851)

Total Practicum Hours: Ranges from 120-230
Hours per week: 6-8
Terms: 2nd – 4th
Meeting Times: Once a term check in meeting (times TBD)
Enrollment Limit: 25 students

Prerequisites: Students must apply and be accepted prior to registering for the appropriate academic credits. Students must apply for the course during the JHSPH 1st term. For the 2018-2019 academic year, the application deadline is: **Monday, September 17, 2018 at 11:59 p.m.** Students must be able to participate in the course meetings and field placement throughout the terms that are required for the internship, which lasts 3 terms (2nd to 4th). Projects can be reviewed from Friday, August 31 to Monday, September 17 by going to the main Search page of the Practicum Opportunity Site, and under “Type of Opportunities”, selecting “PHASE Internship”.

**Brief Practicum Description:** PHASE (Public Health Applications for Student Experience) is a credit-earning graduate internship program offered by the Maryland Department of Health (MDH) and the Johns Hopkins Bloomberg School of Public Health. Students are also placed in other state agencies (e.g. Maryland General Assembly) and local health departments, such as Baltimore City Health Department and Baltimore County Health Department. PHASE provides students with experience and insight as to how public health theory and knowledge can be applied to careers and experiences in public health practice settings. The aim of PHASE is to provide students with exposure to and opportunities for real world public health practice to enrich their academic curriculum. Students are on-site for a minimum of 100 hours (average of 6-8 hours per week over 3 academic terms). Public health practitioners mentor students as they complete projects that range in scope from small focused initiatives to larger more intricate undertakings that can serve as the foundation for a thesis topic or a Capstone Experience. Students also participate in various meetings with the other PHASE interns and the PHASE Course Directors, where students reflect on their experiences. Students must also attend the end of the year **PHASE Symposium on Friday, May 10, 2019**.

**Examples of Work:** This depends on each individual internship, and students have applied many public health skills and competencies. The most common public health skills and competencies that are applied include analytical/assessment (data analysis, program evaluation), program planning/policy development (provide recommendations for policy changes, program development).

*Example project titles include:*

- Baltimore City Schools Emergency Preparedness: Lessons in Multi-Agency Stakeholder Advocacy
- The Affordable Care Act and Cancer Screening: Implications for Maryland’s Breast, Cervical and Colorectal Cancer Screening Programs
- Assessment of Sexual Healthcare in Maryland Safety Net Provider Sites: Creation of the Sexual Health Integration Network
- Geographic and Seasonal Characterization of Tick Populations in Maryland
- Assessing Lead Exposure in Refugee Children: Maryland Cohort
- The Maryland Clean Indoor Act: a case study in policy implementation
- Temporal trends in HIV incidence in Baltimore City: An ecologic analysis of the Needle Exchange Program
• Cancer Screening Compliance among Maryland Breast and Cervical Cancer Program (BCCP) Clients with Program Discharge History


CITYLAB Toolkit & Practicum: Introduction to Urban Social Enterprise (BU 152.740 & BU 152.745) (interdivisional course)

Total Practicum Hours: 108

Hours per week: 7

Terms: 1st and 2nd terms (August 20-December 12, 2018)

Meeting Times: (Note that class schedule is variable)
152.740 (81), 152.745 (81) Baltimore – Thursdays, 6-9 p.m.
152.740 (51), 152.745 (51) Washington DC – Wednesdays, 6–9 p.m.
152.740 (31) Online; Contact instructor re: registration for 152.745

Enrollment Limit: 30 total (15 MPH students)

Prerequisites: None

Brief Practicum Description: The CityLab is an urban social enterprise laboratory of two courses, the CityLab Toolkit (BU 152.740) and the CityLab Practicum (BU 152.745) applying business and management knowledge and tools to create social value in an economically distressed/underperforming neighborhood in Baltimore City or the District of Columbia. This active, hands-on learning platform is designed for students to begin building a portfolio of urban social enterprise project expertise as part of their graduate business or public health school experience.

The Toolkit introduces students to the urban social enterprise domain and the CityLab neighborhood, context, stakeholders, and the term project, which will be completed in the Practicum. The Practicum is a field experience in which students work in the neighborhood with key stakeholders to complete a specific deliverable.

The Practicum: The specific Practicum project will change from year to year, but for the next 10 years, students will “adopt” the Jonestown community. Students will apply metro thinking, business disciplines, and entrepreneurial approaches to create sustainable and replicable solutions to the challenges of struggling urban neighborhoods. The process includes looking at social determinants of health of the community, developing a plan to target specific populations in the neighborhoods, and creating business plans to implement in the neighborhood.

Students will work in groups of 3-5 to complete a project identified and developed with the community and stakeholders.

**Students are required to complete both courses in order to receive practicum hours for the course.**

Examples of Work: Examples of projects may include:
- Market projections for preschool and early childhood education needs, create business plan to hire people in neighborhood to work in this industry, work with developers and educators to develop preschools and day care centers
- Build partnerships to develop property for mixed use (residential and commercial) – e.g., community space, healthy foods store, pharmacy, senior housing, day care, rooftop garden with city oriented garden store
- Asset mapping of the neighborhood
- Developing a business plan for a food cart business in the neighborhood
- Building a garden to bring back ethnic food culture (reconnect idea about traditional food culture)

**Links:**
- Twitter: @JHU_CityLab
- LinkedIn: Johns Hopkins University Carey Business School CityLab
- Sign up for the Email list: https://lists.johnshopkins.edu/sympa/info/citylab.all

**Registration:** Since this is an interdivisional course, students must submit a request to the Bloomberg registrar’s office to take the course. The Bloomberg registrar’s office will then process the request, and the Carey registrar’s office approves or declines the request depending on class availability, if the student has a hold, if the student meets the prerequisites.

**Public Health Practice (305.607)**

**Total Practicum Hours:** 90

**Terms:** 2nd (in Baltimore) or 4th (online) [only one term required to complete 90 hours]

**Meeting Times:** 2nd term: Mondays & Wednesdays, 1:30-3:20 p.m.; 4th term: online

**Enrollment Limit:** None

**Prerequisites:** **Must enroll by the first day of class, and 300.615 (Tools of Public Health Practice), or instructor permission.

**Brief Practicum Description:** This course includes a significant practicum experience through applying knowledge and skills to real world public health problems. Practicum work, including deliverables, fieldwork and reflection, will be conducted under the supervision of faculty from Johns Hopkins and public health practitioners. Students will participate in competency-based assignments and fieldwork activities to assess health status and develop potential strategies to enhance population health. Additionally, the aim is for students to build expertise and experience to further their personal career growth and development. Students will select a priority health issue from Maryland (2nd term) and from a national health agenda (4th term) to focus on throughout the course. The aim of the course is for students to assess the current status of that issue and develop strategies as to how best to address that issue (i.e., partnerships, programs, policies, etc.). Students will be required to complete specific assignments/projects that will address a number of the public health workforce competency areas (analytical/assessment, communication, program planning/policy development, cultural competency, community dimensions of practice, public health sciences, financial management and planning, leadership & systems thinking). All course activities/practicum work will be assigned. There will NOT be an opportunity for students to suggest projects, but students will work on their selected priority area/issue throughout the course.
The course will include an out of class fieldwork component. In the on campus course (2nd term), fieldwork will include field trips, community meetings, and other public-health related activities in the Baltimore area. In the online course (4th term) the fieldwork options may be done virtually or in person depending on the student’s location.

Students must take the course for a letter grade and receive a “C” or better in order for the course practicum hours to count towards the requirement.

**Examples of Work:** Example of practicum deliverables may include development of education and outreach materials and best practice and program evaluations. Out of class fieldwork may include activities such as attendance at community meetings, legislative hearings, observational surveys, and site visits.

**URL:**
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26388
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/27030

---

**Children in Crisis: An asset-based approach to working with vulnerable youth – Practicum (380.640 + 380.840 [SS])**

**Total Practicum Hours:** 120  
**Hours per week:** 4  
**Terms:** 3rd and 4th (must take both terms)

**Meeting Times:**

- **3rd Term:** Students must enroll in the following courses concurrently during 3rd term:
  - Main *Children in Crisis* course (380.640.01), Mondays 5:30 pm (students do not need permission to enroll in this course)
  - 3rd term Practicum seminar – will be scheduled during a convenient time for class (likely during a lunch hour)
- **4th Term:** Practicum Seminar Only – Weekly Sessions, Day and Time TBD (likely a lunch time session convenient for all participating students)

**Enrollment Limit:** 25 students  
**Prerequisites:** Application process for the practicum & must enroll in 380.640.01 concurrently during 3rd term only. Stay tuned for more information; the application process will open in late October 2018.

**Brief Practicum Description:** The *Children in Crisis PRACTICUM: An Asset-Based Approach to Working with Vulnerable Youth* is a two-term course (2 credits/term) framed around the practicum/service-learning component with didactic in-class discussion and reflective assignments supporting the service. Throughout the 16 weeks, students will work with a youth development organization in Baltimore to engage with the community, observe issues discussed in class, and reflect on ways to positively impact youth world-wide. Past partnerships have included programs serving refugee youth, juvenile offenders, out-of-school youth, and disadvantaged urban students.
The practicum/service-learning component of the course will occur in the 3rd and 4th terms where the students will implement a community-requested project. This will involve 4 hours a week working with a youth-serving organization and one hour per week in class for the didactic and reflection piece during both terms. Additionally, all practicum students are required to enroll in 380.640.01 concurrently during 3rd term only.

Note: This course fulfills the entire MPH Practicum requirement over the course of the two terms.

Examples of Work: Past course projects included the following (note: projects will not stay the same from year to year):

- Fresh Start: Participation in initial wood-working event where Fresh Start youth taught JHSPH students wood-working skills. After the initial event, JHSPH students tutored and mentored Fresh Start youth after school.
- Soccer without Borders: JHSPH students worked with the Youth Leadership Development Program on experiential learning activities centered around juvenile justice and cross-cultural understanding with youth at Fresh Start.

URL: For the 380.640.01 course:
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26903

Qualitative Research Practicum I, II & III (224.697, 224.698, and 224.699)

I: Partnerships and Protocol Development
II: Collecting Qualitative Data
III: Analyzing and Writing Qualitative Findings

Total Practicum Hours: 100
Terms: 2nd, 3rd and 4th (must take all 3 terms)
Meeting Times: 224.697 (2nd Term): Wed 1:30-3:20pm, 224.698 (3rd Term): Fri 1:30-3:20pm, 224.699 (4th Term): Fri 1:30-3:20pm
Enrollment Limit: None
Prerequisites: Must be concurrently enrolled in or have previously completed 224.690 and 224.691 (in 3rd and 4th terms). 224.690 and 224.691 can be taken for a letter grade or as pass/fail; 224.697, 224.698, and 224.699 are graded as pass/fail.

Brief Practicum Description: This qualitative practicum course series is designed to be an additional practicum opportunity for students taking the qualitative research course series (224.690 and 224.691). The practicum course places students in teams collaborating with a local community-based organization or JHU faculty member to develop and conduct a qualitative research project from start to finish. Students develop all components needed to conduct a qualitative research project, including a research protocol, data collection guides, and consent forms. The students then collect qualitative data (by conducting interviews, focus groups, and observation), and analyze and write up their findings in the
form of a peer-reviewed article or program report, and will give a final presentation at the conclusion of
the course. Significant in-class time is devoted to support student teams as they conduct all of these
activities.

Each year, partner organizations change but include both faculty research projects and community
partner organization-identified projects (generally identified through SOURCE). Previous partner
organizations include the International Rescue Committee, Outward Bound, Planned Parenthood,
Healthcare for the Homeless, Helping Up Mission (for homeless men), local supermarkets and corner
stores, and community gardens.

**Examples of Work:** Qualitative research activities include: (1) designing a qualitative study, (2)
conducting in-depth interviews, focus group discussions, and/or observations, (3) analyzing qualitative
data, (4) writing qualitative results, and (5) working with local community partner organizations and
presenting findings.

**URL:**
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26529
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26943
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/27336
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26859
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/27022

**Theory and Practice in Campaigning and Organizing for Public Health I & II (410.677 and 410.678)**

**Total Practicum Hours:** 150
**Terms:** 3rd and 4th (must take both terms)
**Meeting Times:** TBD
**Enrollment Limit:** 10 students
**Prerequisites:** No prerequisites. However, students enrolled in this course cannot be enrolled in 410.672.81,
Introduction to Campaigning & Organizing for Public Health

**Brief Practicum Description:** This is a blended course that is designed to introduce students to and provide
the basis for practical experiences in two key areas of knowledge in public health practice: 1) the principles
and methods of community organizing and 2) campaigning for policy and structural change. Students will be
placed in community and/or campaign organizing internships with organizations in the Baltimore area.
Through on-line lectures, readings, and sequential exercises that guide students through the building of a
campaign plan, students are exposed to theories, approaches and techniques in organizing and campaigning;
through the practicum, they explore use of all of these on the ground; and in their final paper, they reflect on
and critique their experience through the lens of the theory to which they have been exposed. Classroom
activities focus on preparation for the practicum, discussion of practicum experiences and student
presentations on what they are doing and learning, and reflection on and deeper exploration of materials presented in lectures and readings.

URL: https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26934
https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/27330

Notes: Information is subject to change by faculty instructors. If there are any questions regarding the practicum hours, process, or procedures, please contact practice@jhu.edu.

COURSES THAT PARTIALLY MEET 100-HOUR PRACTICUM REQUIREMENT

Formulating Policy: Strategies and Systems of Policymaking in the 21st Century (300.712.01)

Total Practicum Hours: 35 hours
Term: 2nd
Meeting Times:
300.712.01: Mondays & Wednesdays, 9:00 - 10:20 a.m.
Enrollment Limit: 30
Prerequisites: None

Brief Practicum Description: The course will be organized around three learning components: didactic sessions, interactive sessions, and a service-learning project that is responsive to partner organizations’ needs. The didactic and interactive in-class components will provide an introduction to the theories, structures, and skills that define the policy formulation process. Students will apply the in-class lessons and skills to service-learning experiences that are responsive to the policy needs of partner organizations. Students will work in small teams (3-5 people) on the project from October-December 2018. This project will focus on a pre-identified policy need identified by the organization. The project and the course will provide students with the opportunity to (1) critically assess factors that affect whether issues move onto the policy agenda and what solutions are adopted by stakeholders and why; (2) identify policy options to address social problems and discern how different options align with stakeholder interests; (3) produce policy documents (e.g., written testimony, policy memo, summary of available evidence) about a policy issue that reflects a partner’s position and is responsive to their needs; (4) work effectively as part of a team to address a partner organization’s policy needs; and (5) practice effective partnering that can be applied to future public health initiatives.

URL: https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26404
Applying Reproductive Biology Literacy Through Service-Learning (120.720.01)

Total Practicum Hours: 70
Term: 2nd
Meeting Times: Class meeting time to be decided by the instructor and students in the class, working around mutual availability. Class sessions are one day a week for 80 min per class session. Additional class-related time during the week is for on-site service work, as dictated by partner community-based organizations
Enrollment Limit: 20
Prerequisites: "Fundamentals of Reproductive Biology" in 1st term (120.620.01)

Brief Practicum Description: This course builds from "Fundamentals of Reproductive Biology" in 1st term (120.620.01). In this service-learning course, students will have the opportunity to extend beyond hypothetical applications of what they have learned, and apply their "reproductive biology literacy" to help in a professional, real-world setting. The service component of this course will be for students to produce deliverable(s) of use/value for a community-based organization (CBO), to be complemented by in-class activities to absorb and learn from these experiences in working with the CBO.

Examples of Work: Activities could include direct service activities or projects identified by the CBO that can be completed during the course timeframe, and could utilize aspects of reproductive biology information gleaned from the 1st term course, "Fundamentals of Reproductive Biology." Examples could include:
- Design and run an event, or a reproductive health/sex education curriculum
- Design and implement a multi-session reproductive health workshop
- Researching and preparing educational materials for clients or board members, webpages, brochures, materials for fundraising or grant-writing, etc.
- Interviews or information-gathering with teachers, students, healthcare providers to collect information to help develop or refine education materials, curriculum items for teaching reproductive health

URL: https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26513

Health and Homelessness (410.610)

Total Practicum Hours: 35
Term: 3rd
Meeting Times: Dates/Times TBD – generally 4 Saturdays, 4-8 hours each
Enrollment Limit: 30 (minimum enrollment is 10 students)
Prerequisites: No prerequisites.

Brief Practicum Description: In this course, students are provided the opportunity to apply the knowledge gained through didactic learning and classroom based discussion to the world of practice. Each student participating in the course is required to complete a 12-hour practicum/service project, which impacts homelessness in Baltimore. The practicum will be conducted throughout the term and students must be able
to work in small groups to meet the goals of the selected project. Project involvement with CBO’s homeless clients allows students the opportunity to work directly with homeless persons and their community site. The first class will review the different sites and students may have the opportunity to ask any questions and select sites. Contact information for all practicum sites will be provided.

Examples of Work:
Some prior project activities have included:

- Conduct resume writing sessions and job searches at local shelters and transitional housing
- Preparing resource guides for special populations (diabetics, mentally ill, etc.)
- Service utilization survey of homeless populations at Health Care for the Homeless
- Perceptions of causes of homelessness among homeless populations at Health Care for the Homeless
- Creative art project with homeless youth from the YWCA.
- Advocacy Day in Annapolis

URL: [https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26889](https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26889)

Food System Sustainability Practicum (180.605)

Total Practicum Hours: 55 hours
Estimated Hours per Week: 6 hours per week
Terms: 4th term
Meeting Times: Fridays, 1:30-3:20 p.m.
Enrollment Limit: 20 students
Prerequisites: None

Brief Practicum Description:
This is a 3-credit course including 2 hours/week in-class and 4 hours/week out of class for seven weeks, where the in-class didactic component is structured around the service-learning/practicum component. In class, one of the two hours is devoted to reflection and discussion of issues at sites. The second hour will introduce “selected topics” in food system sustainability. Students will be assigned readings on the subject matter. The course will include writing assignments on the course topics.

The service-learning/practicum component will take place in teams. Each team will be assigned to one practicum project related to food system sustainability. Students will have the opportunity to request practica based on interest, time or vehicle availability, etc. Practica may involve tasks such as developing materials, performing research, assisting with day to day activities, or doing outreach.
In the first week, students will receive training from their program site directors, as well as training in service-learning basics. Subsequently, each week students will spend approximately four hours on their practicum activities.

Following are the class learning objectives:
After completing this course, you should be able to:
Discuss selected topics in food system sustainability, including key interventions, challenges and opportunities.
Describe the operation of a program or project related to food system sustainability, and the site’s relationship with its community.
Reflect on the student’s own role as a professional engaging with an organization, including identifying strengths and areas for further improvement.
Discuss the contributions to food system sustainability of the programs students in the class worked with, and otherwise draw broader lessons from these site experiences.

**Examples of Work/Activities**: NOTE—Examples are illustrative only.
- Assist the Farm Alliance of Baltimore with the development of a plan to develop an incubator farm in Baltimore City, including stakeholder interviews and a literature review
- Assist an urban farm with creating a guide to eating sustainably and developing recipe cards featuring sustainable meals based on ingredients produced by the farm
- Assist the Baltimore Orchard Project by developing and implementing an advocacy strategy to enable developing an urban food forest in Baltimore

**Name(s) of Partnering Agency / Organizations**: The specific organizations will be determined following course approval. Examples of types of organizations include an urban farm, a composting organization, a food recovery program, an education/communication program.

**Application Process**: Stay tuned for more information
**URL** - [https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/27299](https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/27299)

**Health Impact Assessment (305.684)**

**Total Practicum Hours**: 25
**Term**: 3rd
**Meeting times**: Thursdays, 3:30 - 6:20 p.m.
**Prerequisites**: Consent required for all students who have not taken 300.710 or 300.712. For consent, contact kpollac1@jhu.edu.
**Enrollment Limit**: 40 students

**Brief Practicum Description**: Health impact assessment (HIA) is an approach that informs decision-makers about the potential health effects of proposed projects, programs, and policies made in areas outside of the health sector (e.g., education or housing). In this course, students learn about HIA through readings, lectures, and hands-on experience. Students study the rationale for conducting HIAs, review a range of analytic methods used to conduct HIAs, analyze cases from international and domestic settings, understand its role in policymaking, and walk through the steps of how to conduct a HIA. Students then apply these skills through working on a HIA with a partnering organization. Past partnering organizations include the Washington Area Bicycle Association, Baltimore City Health Department, and the Maryland Environmental Health Network.

**URL**: [https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26924](https://courseplus.jhu.edu/core/index.cfm/go/syl:syl.public.view/catalogID/26924)
Applications in Program Monitoring and Evaluation
(380.612.01)

Total Practicum Hours:  50
Terms:  1
Meeting Times:  Tuesdays and Thursdays, 3:30-5:20 p.m.
Enrollment Limit:  20
Prerequisites:  380.611.01 Fundamentals of Program Evaluation, or equivalent

Brief Practicum Description:  This course builds on Course 380.611, Fundamentals of Program Evaluation. The course introduces more advanced evaluation methods using concrete illustrations from evaluations of public health initiatives. Class sessions will include lecture, guest speakers, and interactive learning opportunities, such as discussion, article critiques and reflection. In addition, students will apply knowledge and skills in real world settings. Specifically, each student will be assigned to work with a small group to assist a local community based organization (CBO) with evaluation needs. Using principles of utilization-focused evaluation, students will work in partnership with CBO staff to identify needs and develop realistic goals and objectives for an evaluation project. Students will meet in person with program directors and staff at the CBO at least twice during the term and will also be expected to communicate by phone or email regularly. Students will be given time in class each week to work in small groups; however, it is expected that additional group and individual work will be carried out outside of class sessions. The final assignment includes a written report and group presentation to the CBO during the final week of class.

Examples of Work/Activities:  Examples of past projects include: developing short- and long-term evaluation goals and objectives; developing logic models and measurable indicators; developing evaluation instruments; and developing data collection protocols.

Name(s) of Partnering Agency / Organizations:  Up to four local partnering organizations will be identified prior to the start of the term. Organizations will likely serve diverse populations and needs. For example, last year partnering organizations included a food bank, a transitional work program and urban farm, a child welfare advocacy organization, and a local immigrant and refugee assistance provider. Students will be asked to identify their preference for working with one community-based organization prior to the first day of class. Most students will be matched with their first or second choice.


Application Process:  Students who have not taken 380.611.01 Fundamentals of Program Evaluation MUST seek permission from the instructor prior to enrolling in the course.