Diversity Summer Internship Program Expectations

Goals of the JHSPH Diversity Summer Internship Program

The goals of DSIP include providing interns with:

- A graduate level research experience at the Bloomberg School of Public Health.
- A better understanding of research protocols.
- A means to explore academic advancement and career opportunities in public health.
- Opportunities for professional growth and access to resources.

Faculty Mentor Expectations

Faculty Mentor Guidelines

The Faculty Mentor will assume the role of supervising and evaluating an intern for the Diversity Summer Internship Program (DSIP). Additional responsibilities include:

- Orienting the intern to the research department, including history, safety rules, policies, staff and priorities.
- Providing the intern with adequate work space and necessary support systems (i.e. copying, computing, essential data, and clerical assistance).
- Establishing learning goals/objectives and work schedule with intern.
- Referring to the DSIP calendar of events and support the intern’s expected attendance to seminars, professional development experiences and other associated events.
- Serving as the Abstract and Poster Referee for the preparation of the closing Poster Presentation Session.
- Providing ongoing performance feedback and support. An evaluation form will be provided.
- Providing a co-mentor if primary mentor will be absent from intern site for time exceeding five consecutive business days.
- Consulting with Jessica Harrington or Penny White if you have DSIP administrative questions or concerns regarding an intern.
Intern Expectations
Diversity Summer Internship Program

DSIP Interns are expected to perform according to the following standards:

• Full compliance with DSIP and JHU policies.

• Interns are responsible for working with their mentor to establish their own personal learning objectives.

• Attending all events listed on DSIP calendar. Scheduled events are mandatory unless noted otherwise.

• Communicating professionally, effectively, and clearly regarding projects, needs, absences, etc.

• Punctuality for all sessions.

• Participation is not optional; interns are expected to participate in seminars throughout their project.

• Consulting with mentor regarding lab hours and requirements.

• Completing and submitting all internship assignments (research, leadership, and program assignments) on time.

• Interns are expected to exercise the highest integrity in collecting, analyzing, and presenting research data.

• Social media regarding DSIP should be professional and mature.

• In the event an intern fails to meet expectations and/or disregards any of DSIP’s policies, we reserve the right to terminate the internship and stipend at any time.

• Consult with Jessica Harrington or Penny White if you have DSIP questions or concerns.