Career Services Overview

*Connecting students to global careers!*

Paul Hutchinson, Asst. Director
paul.hutchinson@jhu.edu
410-955-3034
http://www.jhsph.edu/careers
Who are Career Services?

Betty H. Addison, M.S., Sr. Director, Student Life Services
Manages the office, counsels and advises students, plans, implements and conducts workshops and seminars, promotes and markets the Bloomberg School to employers, manages the alumni mentor program in JHSPHConnect, and coordinates Career Services publications.

Paul Hutchinson, M.S., Assistant Director, Career Services
Counsels students, conducts mock interviews, conducts workshops and seminars, coordinates the Public Health Career Fair, and manages JHSPHConnect.

Penny White, C.A.P., Sr. Administrative Coordinator
Assists with all career-related projects, manages the career library, coordinates the school-wide photo, schedules appointments for the director and assistant director, and assists with the JHSPHConnect.
Where is Career Services located?

2017 E. Monument St.
(one block north of the Wolfe St. bldg.)
Baltimore, MD  21205
Where else is Career Services?

http://www.jhsph.edu/about/careers/
Where else is Career Services?

http://www.jhsph.edu/student-life/
Where else is Career Services?

Contact Student Affairs

The Office of Student Affairs provides assistance on academic policies, funding, information management and careers – helping students from the time they first become interested in the Bloomberg School through graduation and beyond.

The Student Affairs Office includes the following offices:

- Office of Student Life
- Admissions Office
- Financial Aid Office
- Operations Office
- Career Services
- Student Outreach Resource Center (SOURCE)
- Records & Registration Office

http://www.jhsphs.edu/student-life/contact-student-affairs/
Where else is Career Services?

http://www.jhsph.edu/offices-and-services/
Career Services Office

http://www.jhsph.edu/careers
Questions????

Type your question in the chat box.
# Careers in Public Health

<table>
<thead>
<tr>
<th>Employer</th>
<th>Position Title</th>
<th>Industry/Sector</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accenture</td>
<td>Senior Manager</td>
<td>Consulting</td>
</tr>
<tr>
<td>Analysis Group</td>
<td>Analyst</td>
<td>Consulting</td>
</tr>
<tr>
<td>Beth Israel Deaconess Medical Center</td>
<td>Clinical Research Coordinator</td>
<td>Hospital &amp; Healthcare</td>
</tr>
<tr>
<td>Bill and Melinda Gates Foundation</td>
<td>Associate Program Officer</td>
<td>NGOs</td>
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<tr>
<td>California Department of Public Health</td>
<td>HPV Surveillance Project Coordinator</td>
<td>State &amp; Local Government</td>
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<tr>
<td>Centers for Disease Control and Prevention (CDC)</td>
<td>Epidemic Intelligence Service Officer</td>
<td>Federal Government</td>
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<tr>
<td>Clinton Health Access Initiative (CHAI)</td>
<td>Pharmacy Advisor, Drug Access Team</td>
<td>NGOs</td>
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<td>Drexel University School of Public Health</td>
<td>Community Research and Policy Associate</td>
<td>Research/Academia</td>
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<td>Evolent Health</td>
<td>Managing Director, Clinical Delivery</td>
<td>Hospital &amp; Healthcare</td>
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<td>Food &amp; Drug Administration (FDA)</td>
<td>Healthcare Strategy Project Manager</td>
<td>Federal Government</td>
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<td>ICF International</td>
<td>Senior Associate</td>
<td>NGOs</td>
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<td>Jhpiego</td>
<td>Proposal Officer</td>
<td>NGOs</td>
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<td>Johns Hopkins Bloomberg School of Public Health</td>
<td>Research Assistant</td>
<td>Research/Academia</td>
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<td>Johns Hopkins Hospital, International Relief and Development (IRD)</td>
<td>Research Assistant</td>
<td>Hospital &amp; Healthcare</td>
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<tr>
<td>Maryland Department of Health &amp; Mental Hygiene</td>
<td>Chief, Office of Immigrant Health</td>
<td>State &amp; Local Government</td>
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<td>Maryland Health Benefit Exchange</td>
<td>Manager, Plan Services</td>
<td>State &amp; Local Government</td>
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<tr>
<td>MITRE Corporation</td>
<td>Senior Healthcare Systems Analyst</td>
<td>Consulting</td>
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<tr>
<td>National Institutes for Health (NIH)</td>
<td>Presidential Management Fellow (PMF)</td>
<td>Federal Government</td>
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<tr>
<td>NORC at the University of Chicago</td>
<td>Principal Research Analyst</td>
<td>Research/Academia</td>
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<tr>
<td>Population Services International (PSI)</td>
<td>Senior Technical Advisor</td>
<td>NGOs</td>
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<tr>
<td>PwC Consulting</td>
<td>Manager</td>
<td>Consulting</td>
</tr>
<tr>
<td>RTI International</td>
<td>Public Health Analyst</td>
<td>NGOs</td>
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<td>The Lewin Group</td>
<td>Consultant</td>
<td>Consulting</td>
</tr>
<tr>
<td>U.S. Department of Veterans Affairs, Office of Inspector General</td>
<td>Health Systems Analyst</td>
<td>Federal Government</td>
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<tr>
<td>University of Maryland, Baltimore</td>
<td>Epidemiologist</td>
<td>Research/Academia</td>
</tr>
<tr>
<td>Washington State Department of Health</td>
<td>STD Program Consultant for Southwest WA</td>
<td>State &amp; Local Government</td>
</tr>
<tr>
<td>WellPoint</td>
<td>Senior Technical Product Manager</td>
<td>Hospital &amp; Healthcare</td>
</tr>
</tbody>
</table>
Johns Hopkins Bloomberg School of Public Health

Members (3,181)

- **Paul Hutchinson**
  Assistant Director, Career Services at Johns Hopkins Bloomberg School of Public Health, Baltimore, Maryland Area
  See activity

- **Sara A Holtz**
  Technical Advisor in maternal, newborn, child health and HIV in developing countries, Washington D.C. Metro Area
  Unfollow · See activity · Send message

- **Monica Chopra**
  Director of Business Strategy, Greater New York City Area
  Unfollow · See activity · Send message

- **Lauren Rogers-Bell, RN, BSN, MPH**
  Reproductive, Maternal and Child Health Professional, Uganda
  Unfollow · See activity · Send message

- **Reynald Fleury**
  Head of Healthcare Innovation, Toronto, Canada Area
  Unfollow · See activity · Send message

- **Chantal Haberman, MIM, MHA**
  Master of Health Administration (MHA) at Johns Hopkins Bloomberg School of Public Health, Baltimore, Maryland Area
  Unfollow · See activity · Send message
Johns Hopkins Connect

It's Who You Know

The people you know. The people you want to know. The people you're going to know.

Welcome to Johns Hopkins Connect. Now it's easier to advance your career, set up social events and help Johns Hopkins students and fellow alumni. Go ahead, click the link, and start connecting.
Career Services for Students

For current students just starting their careers in public health and alumni interested in building their skills, the Bloomberg School’s Office of Career Services provides a variety of assistance including individual consultations, an exclusive jobs database, career development workshops and events, a list of helpful resources, and an annual career fair.

Interested in what Bloomberg School alumni are doing now that they’ve graduated? Download this sample of current alumni jobs. You can also contact the Office of Career Services directly with any questions.

CAREER COUNSELING

Our career counselors can help you strategize career options, improve your resume or CV, prepare for an interview, provide salary negotiation techniques and assist you with your search for a job or internship. To set up an appointment with a career counselor, you can contact the Office of Career Services directly.

JHSPHCONNECT

JHSPHConnect is an exclusive jobs database that links Bloomberg School students and alumni with public health jobs around the world.
Career Counseling

Our career counselors can help you...

- strategize career options
- prepare for an interview
- get the most out of your salary negotiation
- improve your resume or CV
- with your job/internship search

To set up an appointment, JHSPH.Careers@jhu.edu or call 410-955-3034.
Resumes and Curriculum Vitae (CV)

WHAT IS THE PURPOSE OF A RESUME/CV?

The purpose of a resume/CV is TO GET AN INTERVIEW! An employer will select applicants on the basis of how well their skills match up with the job requirements. Sometimes, the difference between getting an interview and being placed in the “no” pile is a well put-together resume/CV.

Top two things to remember about resumes/CVs

1. RELEVANCY – how relevant is the information about yourself to the position you are applying for?
2. CLARITY – how clearly can you present this information to the audience reading your resume/CV?

KEY CHARACTERISTICS

RESUME

› Lean toward brevity
› Position-driven
› Have more than one version
› Strong emphasis on content & action verbs
› Goal of a resume is to...

construct a professional identity
Networking

Networking can mean different things for different people, but mainly networking is simply talking and listening to people and at the same time developing relationships around common interests and experiences. Or put more simply, networking is how you met your friends, selected your classes, chose your concentration, or decided where to go for lunch/dinner. Why network? Because networking is the most effective means for getting a job. It is important to know that only 15% of available jobs are advertised through online resources, newspapers, and trade journals. That means that the other 85% are found by being in the right place at the right time or through word of mouth. So, the saying “It’s not what you know, but who you know!” takes on new meaning. The theory behind networking is relatively simple, but to get results, it takes work.

Resources:

1. Networking (from 2013-14 Career Planner)
2. Career Services Workshop: How to Network in a Digital Age (Spring 2013)
3. How to Find a Job Using LinkedIn
Interviewing

An interview is your opportunity to show a potential employer that you are the right person for the position. The employer is attempting to gauge whether you will fit into the organization’s culture. They want to know how interested you are in doing the work and if you can be counted on to get the job done. If you are being called into an interview, then it means at least two things; you have the minimum qualifications and someone thinks you can do the job. The key to successful interviewing is convincing the interviewer(s) that you’re the “right fit” for the job.

TOP 10 INTERVIEWING TIPS

1. Research the company and industry beforehand.
2. Read the job description thoroughly.
3. Look the part – dress for the position and the company.
4. Be enthusiastic!
5. Listen carefully to the question and answer the question asked.
6. Tell memorable stories to illustrate strengths.
7. Match your strengths to the position.
8. Highlight your experience as a team player.
9. If asked for examples, be as specific as possible.
10. Leave something to remember you by – articles, portfolio, etc.
Upcoming Career Service Events

Upcoming Events - Fall 2014

The Career Services Office manages events year-round that help build resumes and sharpen job search skills for Bloomberg School students and alumni – and also helps connect them with employers. You can also review helpful materials and presentations from past events (AY 11-12, AY 12-13, AY 13-14). If you have any questions, contact the Career Services Office.

SAVE THE DATE: 31st ANNUAL PUBLIC HEALTH CAREER FAIR, FRIDAY, MARCH 6, 2015

The Public Health Career Fair is the most robust career event at the Bloomberg School. To get the up-to-date information be sure to visit the Career Fair Student Information page.

Updated 8/28/14

<table>
<thead>
<tr>
<th>Date</th>
<th>Workshops/Events/Info. Sessions</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Sept. 3 – 24, 2014</td>
<td>Business Card Service</td>
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<tr>
<td>Sept. 9, 2014</td>
<td>Jump Start Your Career Search: Writing Resumes for Public Health</td>
<td>12:30 - 1:00 pm</td>
<td>Webinar</td>
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<tr>
<td></td>
<td>Click on the link to join the webinar.</td>
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<td></td>
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<tr>
<td>Sept. 10, 2014</td>
<td>Jump Start Your Career Search: Networking for New Professionals</td>
<td>12:30 - 1:00 pm</td>
<td>Webinar</td>
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<tr>
<td></td>
<td>Click on the link to join the webinar.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sept. 11, 2014</td>
<td>Jump Start Your Career Search: Acing the Interview</td>
<td>12:30 - 1:00 pm</td>
<td>Webinar</td>
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</tbody>
</table>

http://www.jhsph.edu/offices-and-services/career-services/events/index.html
Having student business cards is like insurance, you don’t need to have it, but you are happy you do when you need it.

The Business Card Service is currently taking place.

The cost for business cards is:

- $36 for one box of 250 cards
- $56 for one box of 500 cards
- Acceptable forms of payment include:
  - Cash (exact change please)
  - Check (made payable to JHU or Johns Hopkins University)
  - Credit Card - American Express, Discover, MasterCard or Visa (credit card form)

Note: Business card orders will NOT be completed until payment is received.

You can visit http://www.jhsph.edu/offices-and-services/career-services/for-students/media-resources/2014_Business_Card_Service/business-card-service-2014.html to get all of the information the ordering process.

LAST DAY TO ORDER BUSINESS CARDS IS WEDNESDAY SEPTEMBER 24, 2014!
Jump Start Your Career Search Webinars
September 8 – 11, 2014
Getting an early start to preparing for your new career in public health is important. The Career Services Office wants to help you through a series of 30 minute webinars designed to give you tools to "jump start" your career search.

**Writing Resumes for Public Health**
Monday, September 8, 2014, 12:30 - 1:00 pm

**Networking for New Professionals**
Tuesday, September 9, 2014, 12:30 - 1:00 pm

**Acing the Interview**
Wednesday, September 10, 2014, 12:30 - 1:00 pm

**Job Searching towards Graduation**
Thursday, September 11, 2014, 12:30 - 1:00 pm
RESUMANIA

WHAT IS RESUMANIA?
Career Services staff and public health professionals will be on hand to provide quick, short-term resume feedback and advice.
You can schedule appointment with Career Services Office for extended review of your resume in a one-on-one session.

WHERE: ???
WHEN: ?????
TIME: ????
Every year, the Bloomberg School of Public Health hosts a public health career fair that attracts dozens of employers from around the world – and provides students and alumni with an opportunity to search for jobs and build relationships with professionals in their field of interest.

In 2014, almost 50 employers filled Feinstone Hall and the 1st floor Gallery with over 590 students in attendance.

You can review the employers that have attended the fair most recently and download a copy of the 2014 career fair handbook. For more information, interested students can visit the career fair student information page.
The Career Services Office maintains an essential tool for any public health job search – the Career Planner. The Career Planner shows you...

- how to develop an eye-catching resume
- write the perfect cover letter and
- even prepare for a public health career fair

Career Planners are available...

- in the Career Services Office
- in the Student Affairs suite (E-1002) and
- at all Career Services events

In addition, you can download sections or the entire current version – Career Planner: Connecting Students to Global Careers
Career Services Timeline/Career Checklist

CAREER SERVICES TIMELINE / CAREER CHECKLIST

SEPTEMBER, OCTOBER, NOVEMBER, DECEMBER:

- Review your current resume. Your resume should incorporate your degree Information. List concentrations, relevant coursework, capstone projects, research positions, etc. Create one long CV which includes all education as well as experience and various thematic resumes for different types of opportunities you plan to apply for. You can visit the Career Services Office webpage on RESUMES & CV’s.

- Attend the “Access to Experts” employer information sessions. Meet with representatives from organizations you may want to work with. Tip: Follow-up with individuals you meet via email a day or two later to thank a presenter for coming and develop connections for future opportunities.

- Helpful Resources. Visit the Career Services webpage to get more Information on interviewing and networking, review past events/presentations, etc. Log into iHSPConnect to view job listings. Login: Your JHED ID; Password: “jhisp”. This is a jobs database exclusive to JHSPH. Approximately 35-45 positions posted weekly.

- Connect! If you do not already have a profile on LinkedIn, create one now. If you have a profile, review and update appropriately. Upload your resume into LinkedIn to complete the fields. This site might be the single most important way to be connected with your classmates after graduation.

JANUARY:

- Identify three classmates to contact to learn more about organizations/positions of interest.

- Identify five organizations that you envision yourself working for upon graduation. Know as much as possible about the organizations that interest you. Find Info at Public Health Job Hunting Links.

- Identify a few faculty members who you would like to be connected with 3-5 years from now. Network to learn more about your field of interest. Most jobs are also found this way! Focus on quality relationships with a few key faculty.

- Identify five alumni in Johns Hopkins Connect to contact for networking purposes. You will need your JHED ID to login.


FEBRUARY:

- Develop a Networking Plan. Develop a plan to network with identified organizations, faculty, and classmates. Continue to make new contacts and start setting up informational meetings via introductory emails.

- Become familiar with public health job databases: Envry’s Public Health Employment Connection; Public Health Jobs.net; etc. See also our Careers models website.

MARCH:

- RESUMANIA – Keep an eye out for another RESUMANIA event to have a professional quick 10 minute review done of your resume.

- Attend the Johns Hopkins Career Fairs at the Homewood Campus to help prepare you for the 2014 Public Health Career Fair.

- Attend the 31st Annual Public Health Career Fair on Friday, March 6, 2015 in Fristone Hall and Gallery from 10 am – 3 pm. Last year nearly 50 employers were present!

APRIL:

- Join a Public Health Organization i.e. the American Public Health Association or any other national public health organization that reflects your interest in public health. Joining will give you a wider range of contacts as well as enable you to view additional job opportunities.
The Johns Hopkins Bloomberg School of Public Health maintains reciprocal relationships with career services offices of institutions that are members of the Association of Schools and Programs of Public Health (ASPPH). Through these arrangements, you can utilize those services and resources that fall within their reciprocity guidelines. An official request, in writing, must be made on your behalf by the Johns Hopkins Bloomberg School of Public Health office. The reciprocity request will be emailed to the institution/school, and a copy of the request with specific instructions will be emailed to you. If you are interested in taking advantage of this opportunity, please email JHSPH.Careers@jhu.edu with your request.
Questions?????

Type your question in the chat box.
JHSPHConnect is...

an exclusive jobs database that links Bloomberg School of Public Health students and alumni with public health jobs around the world.

- Available 24 hours a day, 7 days a week
- Updated calendar of events, workshops, & employers
- One-click Job Searches (35 – 45 new job postings per week)
- Over 3800 employers linked to the Career Services Office

Question: How do I get access?

Answer: Within the next couple of weeks, we will automatically create an account for you and send you an email with your username and password information.
JHSPHConnect Login Page

Welcome

JHSPHConnect

Connecting students to global careers!

JHSPHConnect is the exclusive online career management system and jobs database that links students and alumni with public health jobs around the world.

Upcoming Events

Overview of Career Services (Webinar)
Date: Sept. 7, 2012
Time: 12:00-1:30 pm
Location: Link to join webinar: http://connect.jhsph.edu/82nyi9cb3

BUSINESS CARD SERVICE
Date: Sept. 10, 2012
Time: 12:00-1:30 pm
Location: W4019
Cost: $30 for 250 cards; $50 for 500 cards

BUSINESS CARD SERVICE
Date: Sept. 11, 2012
Time: 12:00-1:30 pm
Location: W2068
Cost: $30 for 250 cards; $50 for 500 cards

Students

To login, type in your JHED ID as the username and the password is jhsp. If you are unable to log into the system, please contact the Career Services Office.

Career Center
Phone: 410-955-3034
Email Career Center
Visit our website

Employers

Employers can post full-time jobs, part-time jobs, consultancies and internships through the Bloomberg School's exclusive jobs database, JHSPHConnect.

To start, click on the Sign in button below to create an account.

Already have an account? Click on the Sign in button and login onto the system.

Or you can just email your job announcement to the Career Services Office and we can post it in JHSPHConnect.

Career Center
Phone: 410-955-3034
Email Career Center

Stay Connected

LinkedIn
Twitter
Facebook
YouTube
JHSPH Connect Student Home Page
## JHSPHConnect Job Listings

### Search Results

Save Your Search | New Search | Change Search Settings
Your search matched 480 results.

Narrow Your Results
- By Date Posted
  - Past 2-7 Days (8)
  - Past 1-4 Weeks (62)
  - Past 1-3 Months (112)
  - Past 3+ Months (306)
- By Experience Level
  - Less than 1 Year (480)
- By Job Status
- By Opportunity Type
- By Industry
- By Job Function
- By Network

Refine Your Search
Keywords: [ ]

### Results 1-25 of 480

Select: None | Page | All (0 items selected)
choose an option...

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<th>#</th>
<th>Rel. Job</th>
<th>Employer</th>
<th>Location</th>
<th>Date Posted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Epidemiologist (GS-15)</td>
<td>Centers for Disease Control and Prevention (CDC)</td>
<td>No Preference</td>
<td>09/05/2012</td>
</tr>
<tr>
<td>2</td>
<td>Project Manager</td>
<td>Wallside Holdings, LLC</td>
<td>No Preference</td>
<td>09/05/2012</td>
</tr>
<tr>
<td>3</td>
<td>German Chancellor Fellowship Program</td>
<td>Alexander von Humboldt Foundation</td>
<td>No Preference</td>
<td>09/05/2012</td>
</tr>
<tr>
<td>4</td>
<td>CHFP II - Technical Advisor II - Neglected Tropical Diseases Technical Advisor</td>
<td>Global Health Fellows Program (CHFP) II</td>
<td>No Preference</td>
<td>09/05/2012</td>
</tr>
<tr>
<td>5</td>
<td>Program Manager, International Development</td>
<td>United Methodist Committee on Relief (UMCOR), The</td>
<td>No Preference</td>
<td>09/05/2012</td>
</tr>
</tbody>
</table>
Clinton Foundation

Description:
Through the William J. Clinton Foundation, President Clinton promotes the values of fairness and opportunity for all. His vision is the Foundation’s mission: to strengthen the capacity of people in the United States and throughout the world to meet the challenges of global interdependence. Together with the generosity of citizens and volunteers, President Clinton and the Foundation are vigorously working to advance those principles that move us beyond differences to a common future of shared responsibility, shared benefits, and shared values. Upon leaving office, President Clinton established the William J. Clinton Foundation with the dual missions of constructing and endowing the Clinton Presidential Center and Park in Little Rock, Arkansas, and continuing the work of his presidency to strengthen the capacity of people in the United States and throughout the world to meet the challenges of global interdependence. If you are an undergraduate, graduate or professional student or a recent graduate with your own strong interest in crucial issues of our day, the Clinton Foundation Intern Program offers a unique opportunity for growth, learning, and meaningful service. We are looking for people who are dependable, enthusiastic, and professional. The Foundation has three locations: New York City and Little Rock, Arkansas. Little Rock is based on Foundation business, the Presidential Library and the Clinton School of Public Service. In New York City, we have two offices that both use interns. The Harlem Office is the official office of the former President and the place where the activities for nonprofit and for-profit work are determined and organized, and the midtown office houses the Clinton Global Initiative operation.

The Clinton Foundation HIV/AIDS Initiative is working with countries in Africa, Asia and the Caribbean to dramatically increase the number of people with HIV/AIDS receiving high-quality care and treatment. It advocates governments in developing operational plans to integrate care and treatment into public health systems, and provides implementation support in program management, monitoring and evaluation, training, and supply management. The Initiative is also working to change the economics of HIV/AIDS care and treatment worldwide.

Industry:
Healthcare: Other

URL:
www.clintonfoundation.org

Additional Comments:
Thanks & Stay Connected
to the Career Services Office!!!

Subscribe to the Career Services Office listserv (career-l)
- Send an email to JHSPH.Careers@jhu.edu and type “Subscribe" in the subject line if you are not subscribed. All new students were automatically uploaded.

Career Services at
http://www.facebook.com/JHSPHCareerServicesOffice

Follow Career Services at
http://twitter.com/JHSPHCareerServ