

Poster Request Form

Complete the form below, and please note a **minimum of 48 hours-notice** is required of **all** poster requests. If you have any questions, contact Jonathan Eichberger, Communications Associate, at 410-502-5494 or je@jhu.edu.

NAME: _____

Faculty/Postdoctoral Fellow

Student

TRACK/DEPARTMENT: _____

PAPER WIDTH:

36"

42"

(Please note: we only offer two paper widths. However, we can rotate the orientation of the poster, if necessary. Also, we can accommodate larger posters by proportionately increasing the poster size [150%, 200%, etc.] For example, if you want a poster printed at 42"x 80", design the poster at 21"x 40", and we can double the dimensions before printing. Please fill out the "special instructions" box below if you'd like your poster increased beyond its current size.)

NUMBER OF POSTERS: _____

PICK-UP DATE: _____

COST CENTER/INTERNAL ORDER #: _____

Please submit this form with your completed poster(s) attached (PDF or PPT)
to: jhsph.epiasc@jhu.edu.

Special Instructions: