



## Speaker Request Form

The Johns Hopkins Public Health Preparedness Programs (JHPHPP) often assists our local partners by providing Subject Matter Experts (SME) to give special lectures, lead discussion groups, participate in panels, and run tabletop exercises pertaining to public health preparedness. In order to connect our partners with the appropriate Programs faculty/staff, please complete this form and fax to our offices at 410-955-0617. Upon receipt a member of our staff will contact you to discuss your needs and triage your request to the appropriate person.

<b>Title/Topic of Event:</b>	
<b>Event Contact Name/Phone Number:</b>	
<b>Are there specific objectives for this event (please list if available)?</b>	
<b>Date of Event:</b>	
<b>Location of Event:</b>	
<b>Event Time:</b>	
<b>How Many Attendees are Expected?</b>	
<b>Who is the audience attending this event?</b> <i>(please check all that apply)</i>	<input type="checkbox"/> Physicians <input type="checkbox"/> Occupational Health Nurses <input type="checkbox"/> Mental Health Clinicians <input type="checkbox"/> Environmental Health Scientists <input type="checkbox"/> Public Safety Personnel <input type="checkbox"/> Community Educators <input type="checkbox"/> Other _____
<b>How familiar is the audience with this topic?</b>	<input type="checkbox"/> Very Familiar <input type="checkbox"/> Somewhat Familiar <input type="checkbox"/> Not Familiar
<b>Is there a specific SME that you would like to request for this event?</b>	
<b>In what types of activities will you need our SME to participate?</b> <i>(please check all that apply)</i>	<input type="checkbox"/> Keynote Lecture <input type="checkbox"/> Supporting Lecture <input type="checkbox"/> Joint Lecture with other SME <input type="checkbox"/> Discussion Panel/Group <input type="checkbox"/> Tabletop Exercise <input type="checkbox"/> Other _____
<b>If possible, please provide the <i>specific</i> topics for which you will need our SME to speak/participate?</b>	

Contact Information: JHPHPP, 615 N. Wolfe Street, Room E7038, Baltimore, MD 21205

[www.jhsph.edu/preparedness](http://www.jhsph.edu/preparedness)

[prepared@jhsph.edu](mailto:prepared@jhsph.edu)

**443-287-6735 (phone)**

**410-955-0617 (fax)**