

Johns Hopkins CARES Safety Center

Phone: (410) 955-4121

Fax: (410) 614-2797

E-mail: CARES@jhsph.eduWeb: HopkinsCARES.org

Please fill out this form and email it to cares@jhsph.edu or fax to (410) 614-2797

Event Name: _____ Event Date: _____

Organization Hosting Event: _____

Organization Website: _____

Event Time: _____ (start) _____ (finish) Requested CARES Time (4hrs max): _____ (start) _____ (finish)

Event Address: _____ Zip Code: _____

Event Contact Person: _____ Email: _____

Phone Number: _____ Fax Number: _____

Mailing Address: _____ Zip Code: _____

Target Audience for Event: _____ No. Expected to Attend: _____
(children, adults, families, etc.)

Description of Event: _____

How did you hear about the CARES Safety Center? (Check all that apply)

- CARES Website
 Fire Department Website
 CARES Brochure
 Attended Previous Event
 CARES Radio Ad
 CARES Bus Shelter Ad
 CARES Billboard
 Friend/ Colleague
 Other (please specify): _____

Designated Parking for the CARES Safety Center:

The CARES Safety Center is 40 feet long and 15 feet wide and it must be stabilized on a flat concrete surface (preferably a parking lot). If you plan to have our vehicle park on a street, you must first obtain a permit from the City to block off traffic from that street. If you plan to have the vehicle park in a parking lot, no permit is needed. Please provide a **detailed** description of the area you will reserve for our vehicle to park (i.e. location of parking lot, street of entrance to the parking lot): _____

Request Policy

All request forms must be submitted at least **30 days prior** to the event. Requests submitted less than 30 days prior to the event may not be considered. You will be notified of the CARES Safety Center's availability within 2 weeks of your request.

Donations & Fees

Donations are always accepted and are greatly appreciated as we are a not-for-profit service provided through grants support and donations. No fees are charged for events within Baltimore City. For events outside of the City, a \$250 fee will be charged. Is your event held at a location outside of Baltimore City? **(Yes / No)**