

TEACHING ASSISTANT (TA) REQUEST FORM
DEPARTMENT OF ENVIRONMENTAL HEALTH SCIENCES

Please review the current TA Policy before completing this form.

Course number:

Course title:

Primary Instructor:

Term: Year: Anticipated Enrollment:

Course Credits:

of TAs requested:

Location/Venue: BSPH Homewood Distance Education

TA Responsibilities (please include types of exams to be graded, e-mail communication activity, grading, proctoring, etc):

Justification for Policy Exception (if applicable):

Signature of Instructor: _____ Date: _____

Please return to the Office of Educational Programs

For Official Use Only

Date Received: _____

Request Approved: _____yes _____no

Number of TAs: _____ Total Compensation \$ _____

Revised 6/28/10