



## The Baltimore Food and Faith Project

### Small Grants for Faith Communities, Parochial Schools, and Other Faith-Based Organizations

#### 2009 FUNDING APPLICATION

The Baltimore Food and Faith Project partners with Baltimore area faith communities and religious organizations of all faith traditions to promote a just, safe, and trustworthy food system that allows us to produce what is needed now and for future generations while protecting people, animals, land, air, and water.

The purpose of the Small Grants Program is to assist congregations, parochial schools, and other faith-based organizations in their efforts to learn more about where our food comes from and how it gets to us, and to help them implement projects that promote environmental stewardship, foster social and economic justice (e.g., ensure fair wages and decent working conditions for farmers and farm workers, etc.), improve nutrition, and increase access to healthy foods in all communities.

Applications will be accepted until December 23, 2009, or until funding runs out. Grants will be awarded in amounts up to \$500. Grant applications are encouraged in varying amounts.

#### Eligibility for funding

The applicant must be:

- A faith community/congregation, parochial school, faith-based organization, or partner with a faith community that is providing significant input into the project
- Located within the metropolitan Baltimore or surrounding area

Grant money cannot be used for:

- Programs contrary to policies of Johns Hopkins University
- Supporting capital expenditures/projects (equipment purchases, building renovations, etc.)
- Financial compensation, such as salaries or benefits
- Any political campaign directly, on behalf of, or in opposition to any candidate for public office

For a project to be awarded a grant, it should fulfill the following selection criteria:

- **Congregant/Teacher/Student/Parent Involvement:** members of the faith community or teachers, students, and parents (in the case of a parochial school) actively participate in the design, implementation and evaluation of a project that addresses their identified priority;
- **Impact:** project positively impacts environmental sustainability, nutrition, healthy food accessibility, and/or economic and social justice;
- **Partners:** recipients build partnerships with other organizations, local merchants, individuals and others who can assist with and support the project (*Please note: We can help you identify potential partners, volunteers, donors, etc.*);
- **Evaluation:** participants will determine an easy way to measure the impact of their project (*Please note: We can help you to develop a method of measuring impact. Also, this criteria may or may not apply to you project*).

Examples of food system-related projects faith communities might consider doing:

- Host congregational events for youth and/or adults that teach about the food system and how faith communities can work to improve it
- Purchase curriculum and study materials to help people learn about how we produce and distribute food and how to make changes in this system
- Create programs wherein congregants pledge to purchase a certain amount of local produce each week
- Host cooking, canning, and preserving classes
- Take field trips to farms and other food-related sites
- Participate in gleaning events to harvest food for the hungry
- Create a congregational or parochial school food garden

**Applications can be submitted at any time until December 23, 2009 for projects to be implemented during the winter and spring of 2010.** All proposals will be reviewed by Johns Hopkins Center for a Livable Future staff. Completed applications can be sent to Angela Smith, Director, Baltimore Food and Faith Project, either via e-mail ([angsmith@jhsph.edu](mailto:angsmith@jhsph.edu)) or by post:

Johns Hopkins Center for a Livable Future  
Bloomberg School of Public Health  
615 N. Wolfe Street, E2150  
Baltimore, MD 21205-2179

**If you have any questions, please contact:**  
Angela Smith at (410) 502-5069 or [angsmith@jhsph.edu](mailto:angsmith@jhsph.edu)



**Please write a narrative answering the following questions  
(maximum 3 pages, single-spaced, 12-point font):**

*Questions in parentheses are things to consider when answering the main questions.*

### **I. Background Information**

- A) Briefly describe your faith community/school/organization's history, mission, and vision.
- B) Briefly describe your congregation/school/organization's existing programs, if any, that you consider relevant to this grant. Who is involved with these?

### **II. Before the Project**

- A) What specific issue do you want to address with this project?
- B) Why/how is this issue important to your faith community/school/organization at this time?
- C) What are your goals for this project?
- D) How will you measure whether progress is being made toward addressing this issue?

### **III. Planning the Project**

- A) Describe the project for which your organization is seeking funds. (*For example, what is your strategy for dealing with the issue above? Who is involved? How many people took part in planning the project? What will people do? What is the timeline?*)
- B) What are the faith community/school/organization's strengths that make it possible to do this project?
- C) What are your challenges, and how will you address these?
- D) Is this a one-time project, an annual project, or an ongoing project?

### **IV. After the Project**

- A) List and describe how you will determine if your goals have been reached. (*For example, will you conduct a survey? Will you measure attendance and participation?*)
- B) Are you open to participating in a before- and after-evaluation (in the form of a survey, most likely) conducted by the Baltimore Food and Faith Project?
- C) If applicable, how will you keep people involved in these efforts once the project is complete?

### **V. Funding**

- A) Will you match or leverage other financial and/or non-financial services? If so, please describe. (*This can include volunteer labor, material donations from area businesses, other in-kind donations, money raised through other fundraising efforts, etc.*) Please list: 1) the group or person's name, 2) what they will provide, and 3) approximate value.
- B) If this is a garden project, does your congregation/school/organization own the land where the garden will be planted? If not, what kinds of permits, licenses, permission, etc. do you need, if any?

**PROJECT BUDGET**

Please list each item in the budget and for each one include 1) the item, 2) the cost, and 3) the source of the estimated cost (*continue on a separate sheet if necessary*):

ITEM	COST	SOURCE
1	\$	
2	\$	
3	\$	
4	\$	
5	\$	
6	\$	
7	\$	
8	\$	
9	\$	
<b>TOTAL:</b>	\$	

For example:

ITEM	COST	SOURCE
1 2 bags of mulch	\$12.00	Quote over phone by Mill Valley Garden Center 1/22/09

**TOTALS:**

Total Value of In-Kind Donations & Volunteer Labor (volunteer labor valued at \$18.77/hour): \$ \_\_\_\_\_

Total Value of Other Financial and Material Donations: \$ \_\_\_\_\_

Total Value of Other Income (please specify) \_\_\_\_\_: \$ \_\_\_\_\_

Total Amount Requested from the Baltimore Food and Faith Project: \$ \_\_\_\_\_

**Total Project Cost: \$ \_\_\_\_\_**

**Technical Assistance**

In addition to funds, the Baltimore Food and Faith Project will provide other support for grantees including technical assistance and workshops. Please check those that would be most useful for your organization.

- Identifying other organizations with whom you might partner
- Identifying other sources of material, financial, etc. donations
- Identifying potential volunteers to help implement and maintain the project
- Help planning project upkeep and maintenance
- Help mobilizing fellow congregants, teachers, parents, etc.
- Help locating educational resources.
- Help developing a way of evaluating your project.
- Help in designing your garden and/or review of your garden design.