

MT. WASHINGTON PEDIATRIC HOSPITAL

POSITION DESCRIPTION

POSITION TITLE: Volunteer - Clinical Services Area

POSITION SUMMARY:

Under the direction of a clinical staff person, volunteer will provide developmentally oriented care to the patients and/or siblings of the patient. Patient behaviors and response to intervention will be documented in writing after each session. Volunteer will communicate regularly with hospital staff, patients and families.

I. MWPH - POSITION REQUIREMENTS & RESPONSIBILITIES:

- A. Volunteers must be 18 years or older.
- B. Must be willing to make a commitment of:
 - At least 6 months, minimum 2 hours per week of volunteering **OR**
 - At least two consecutive semesters of school, minimum 2 hours per week of volunteering **OR**
 - 10 hours per week over 10 consecutive weeks
- C. Interpersonal skills necessary to communicate effectively and courteously with patients, visitors and hospital staff.
- D. Able to regularly and repeatedly bend, stoop and lift children of varying weights (up to 25 pounds) and sizes.
- E. Able to independently and effectively manage children with varying medical and/or psychosocial needs in 2 – 4 group size settings.
- F. Must be certified in CPR (may be obtained within 3 months of start date).
- G. Must adhere to hospital policy on patient rights and confidentiality.
- H. Will independently carry out duties noted in position summary section.
- I. Successfully complete volunteer orientation and training per Volunteer Orientation, Training and Education Policy.
- J. Must have gotten a TB Screen done and read prior to start date.
- K. Must pass with a score of 85% or higher on the hospital wide mandatory inservice tests (such as fire and safety, infection control, etc)
- L. Items F, J and K will be renewed on an annual basis.

II. MWPH Prince George's Site

- A. Volunteers must be 17 years or older.
- B. Volunteers must meet all Prince George's Hospital volunteer criteria and Mt. Washington Pediatric Hospital criteria noted above with the exception of "A" and "F".
- C. Due to the collaborative relationship with Prince George's Hospital and Mt. Washington Pediatric Hospital, volunteers who work at the Prince George's site will not have to be CPR certified.

POSITION DESCRIPTION: VOLUNTEER - CLINICAL SERVICE AREA

REPORTING RELATIONSHIP:

SUPERVISION RECEIVED:

Child Life staff or Child Life staff designee

SUPERVISION EXERCISED

None

INTERPERSONAL RELATIONSHIP

Directly interfaces with patients, family members, visitors and other hospital staff.

TOOLS AND EQUIPMENT USED:

Operates patient care equipment specific to the age/condition and location of the patient such as adaptive equipment, feeding tubes and pumps and cardiac monitoring equipment.

PHYSICAL ENVIRONMENT/WORKING CONDITIONS

Limited risk of exposure to body fluids, infectious waste or blood borne diseases requiring the use of personal protective equipment and adherence to established protocol. Occasional stress due to emergency situations, group management issues or multiple task demands.

APPROVALS:

Volunteer Services Manager

Date